

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Public Hearing on Texas Enterprise Zone Program and Project Nomination

REQUESTED BY: Martha Drake, Grantworks / Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM:

Public Hearing at 9:00 a.m. regarding submission of a nomination form to the Texas Economic Development Bank to designate Fifty Door Partners LLC dba AJW Architectural Products as an enterprise project in the Texas Enterprise Zone Program. The County encourages interested individuals to attend this public hearing to discuss the Texas Enterprise Zone Program, enterprise project designation, nomination process, and other incentives being offered to the business.

Texas Enterprise Project Designation Public Hearing
Kendall County – Fifty Door Partners LLC dba AJW Architectural Products
February 23, 2015

- **Program:** Texas Enterprise Zone Program – Enterprise Project Designation. It is administered by the Texas Economic Development Bank, Office of the Governor's Economic Development and Tourism Division. Nominations are accepted on the first working day of March, June, September, and December. It is a statewide competition.
- **Objective:** The Texas Enterprise Zone program is an economic development tool available to local communities to partner with the State of Texas to encourage job creation and capital investment in economically distressed areas of the state.
- **Benefit:** Designated projects are eligible to apply for a refund of the state sales and use tax paid on the purchase of taxable items. The level and amount of refund is related to the capital investment and jobs created and/or retained at the qualified business site. This does not affect the local sales tax revenue that comes back to the County for property tax reduction. There are three levels of designation: regular, double jumbo, and triple jumbo.

Level of Capital Investment	Maximum number of jobs allocated	Maximum potential refund	Maximum refund per job allocated
Regular: \$40,000 to \$399,999	10	\$25,000	\$2,500
\$400,000 to \$999,999	25	\$62,500	\$2,500
\$1,000,000 to \$4,999,999	125	\$312,500	\$2,500
\$5,000,000 to \$149,999,999	500	\$1,250,000	\$2,500
Double Jumbo Project: \$150,000,000 to \$249,999,999	500	\$2,500,000	\$5,000
Triple Jumbo Project: \$250,000,000 or more	500	\$3,750,000	\$7,500

- **Participation:** For a business to receive state tax incentives under the Texas Enterprise Zone Program, the local community must nominate it for enterprise project designation. The Commissioners' Court will be asked to officially nominate Fifty Door Partners LLC dba AJW Architectural Products, for status as a regular enterprise project during the Court's Feb. 23, 2015, meeting based on an anticipated capital investment of \$3.9 million and the creation of at least 30 jobs.
- The County may nominate up to six projects for designation during a biennium (two state fiscal years). If awarded, AJW's designation as an enterprise project will consume one of the six designations available until September 2016 when six new designations will be available. Until such time, the County may nominate up to five additional businesses for enterprise project status.
- The designation remains in place for five years plus a 90-business-day window prior to application submission. The project can be re-nominated, but the business must be creating additional jobs and expending additional capital investment.

- The business site can be located within or outside of a designated Enterprise Zone. In this case, the Fifty Door Partners LLC dba AJW Architectural Products, development site in Comfort is located in a state-designated enterprise zone with a poverty rate of 40.1% so at least 25% of AJW's new hires must be socio-economically disadvantaged persons.
- Fifty Door Partners LLC dba AJW Architectural Products' specific benefit: Based on an expected creation of 30 jobs and an investment of approximately \$3.9 million, AJW will be eligible for a refund of up to \$2,500 per job being created for a maximum refund of up to \$75,000 during the five-year designation period. The refund is on money paid to purchase capital assets to be used in the regular conduct of the business or activity at the qualified business site, or fixed assets including but not limited to land, buildings, labor used to construct or renovate a capital asset, furniture, manufacturing machinery, computers and software, or other machinery and equipment.
- AJW must commit that at least 25% of its new hires will be considered socio-economically disadvantaged. Income is one determining factor. In Kendall County, the area median family income for 2014-15 is \$86,900. Below are the income limits based on household size. Persons earning at or below these limits are considered disadvantaged.

2014-15 Kendall County

<u>1 person</u>	<u>2 persons</u>	<u>3 persons</u>	<u>4 persons</u>	<u>5 persons</u>	<u>6 persons</u>	<u>7 persons</u>	<u>8 persons</u>
\$44,750	\$51,150	\$57,550	\$63,900	\$69,050	\$74,150	\$79,250	\$84,350

In addition to income, there are several other factors which may qualify an individual as socio-economically disadvantaged. These criteria are shown below:

- (A) was unemployed for at least three months before obtaining employment with a qualified business;
 - (B) receives public assistance benefits, including welfare payments or food stamps, based on need and intended to alleviate poverty;
 - (C) is a low-income individual, as defined by Section 101, Workforce Investment Act of 1998 (29 U.S.C. Section 2801(25));
 - (D) is an individual with a disability, as defined by 29 U.S.C. Section 705(20)(A);
 - (E) is an inmate, as defined by Section 498.001;
 - (F) is entering the workplace after being confined in a facility operated by the institutional division of the Texas Department of Criminal Justice or under contract with the Texas Department of Criminal Justice;
 - (G) has been released by the Texas Youth Commission and is on parole, if state law provides for such a person to be on parole;
 - (H) meets the current low income or moderate income limits developed under Section 8, United States Housing Act of 1937 (42 U.S.C. Section 1437f et seq.); or
 - (I) was under the permanent managing conservatorship of the Department of Family and Protective Services on the day preceding the individual's 18th birthday.
- Application submission and award schedule: The nomination form will be submitted to the Economic Development Bank on March 3, 2015. The announcement of designated projects will be made by late April. If awarded, the designated is expected to become official by June 2015.

**LOCAL ORGANIZATIONS NOTIFIED OF PUBLIC HEARING FOR
KENDALL COUNTY 2014 TEZP NOMINATION APPLICATION**

**Texas Economic Development Bank
Texas Enterprise Zone Program
P.O. Box 12428
Austin, TX 78711**

Kendall County Eco Dev Corporation
Attn: Mr. Dan Rogers, CEO/President
1221 S. Main, Suite 100
Boerne, TX 78006

City of Boerne
Attn: Mayor Michael Schultz
402 E. Blanco
Boerne, TX 78006

Alamo Area Council of Governments
Attn: Ms. Diane Rath, Exec. Director
8700 Tesoro Drive, Suite 700
San Antonio, TX 78217

**PUBLIC NOTICE
KENDALL COUNTY
TEXAS ENTERPRISE PROJECT NOMINATION
FIFTY DOOR PARTNERS LLC DBA AJW ARCHITECTURAL PRODUCTS**

Kendall County will hold a public hearing Feb. 23, 2015 during the Commissioners' Court meeting beginning at 9:00 A.M. in the third-floor Commissioners' Courtroom, 201 E. San Antonio, Boerne, TX 78006, regarding submission of a nomination form to the Texas Economic Development Bank to designate Fifty Door Partners LLC dba AJW Architectural Products as an enterprise project in the Texas Enterprise Zone Program. Fifty Door Partners LLC is establishing a new fabricated metal product manufacturing plant at 1206 Fifth Street in the unincorporated community of Comfort in northwest Kendall County. This development site is not located within a designated Texas Enterprise Zone. The County encourages interested individuals to attend this public hearing to discuss the Texas Enterprise Zone Program, enterprise project designation, nomination process, and other incentives being offered to the business. Written comments may also be submitted to County Judge Darrel Lux at 201 E. San Antonio, Suite 122, Boerne, TX 78006, until Feb. 27, 2015. Persons with disabilities or others who may require auxiliary aids or services to participate in this hearing should contact the county judge's office at 830-249-9343 at least two days before the meeting to make arrangements. *Para residentes necesitados de interpretes, favor de comunicarse con el condado antes de las audiencia publica.*

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda :
☐ Supplemental Agenda:
☐ Special Agenda:
☐ Executive Session:

2/23/15

SUBJECT: SERVICE AWARDS

REQUESTED BY: SHERYL D'SPAIN

(Please print your name and title)

PHONE NUMBER/EXTENSION: X220

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

DARLENE HERRIN	COUNTY CLERK	40 YRS
DENISE MAXWELL	COUNTY CLERK	35 YRS
FRANK BRUSSEL	ROAD & BRIDGE	40 YRS

Admin
(Signature)

2/10/15
(Date)

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Report of Boy Scouting Local Impact in 2014

REQUESTED BY: Larry Peabody, Boy Scouts of America / Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM:

Presentation of a Report to Kendall County to highlight Boy Scouting's local impact in 2014.



BOY SCOUTS OF AMERICA®
ALAMO AREA COUNCIL

2/23

The Honorable Darrel L. Lux
Kendall County Judge
201 E. San Antonio Ave, Suite 122
Boerne, TX 78006

January 6, 2015

Dear Judge: *Lux*

February 2015 will mark the 105th anniversary of the Boy Scouts of America. Since the organization launched in 1910, the BSA has served over 150 million youth. Locally, the Alamo Area Council Serves over 29,000 youth and 7,500 adult volunteers annually in our 13 county territory.

Each year the Boy Scouts of America conducts a Report to the Nation where a delegation of Scouts submits an official brief to the President of the United States as well as to congressional leaders of the U.S. House of Representatives and the U.S. Senate. A similar Report to the State is given to the Governor of each state.

To mark this anniversary month, the Alamo Area Council requests the opportunity to conduct a Report to Kendall County at a Commissioners Court meeting during the month of February. This brief report will be conducted by a fully uniformed Eagle Scout highlighting Scouting's local impact in 2014. The report will run about 5 minutes long.

Additionally, we further request the opportunity for uniformed Scouts representing the district to lead the Pledge of Allegiance at the start of the Report to the County.

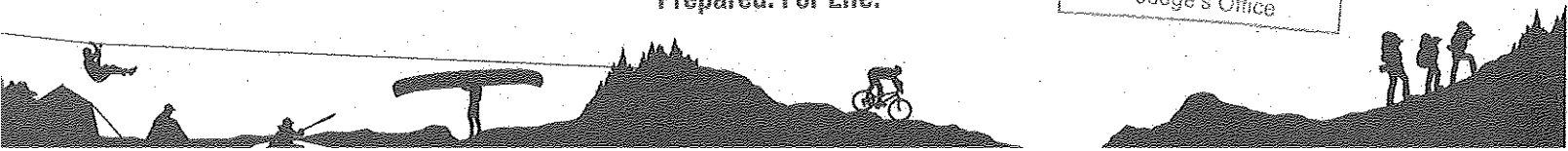
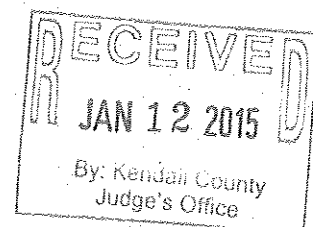
For additional information, please contact frances.henderson@scouting.org or call her directly at 210-305-3054. Thank you for your support.

Yours in Scouting!

[Signature]
Ernie Gonzalez, Jr.,
Director of Field Service/Chief Operating Officer

2226 NW Military Hwy
San Antonio, Texas 78213
210.341.8611
210.341.7641 Fax
www.AlamoAreaBSA.org

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AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Minutes

REQUESTED BY: Sally W. Peters, Deputy Clerk / Administrative Assistant
(Please print your name and title)

PHONE #/EXT: 212 TIME NEEDED FOR PRESENTATION: 1 minute

WORDING OF AGENDA ITEM:

Consideration and action on approval of the Minutes for February 9, 2015.

AGENDA ITEM REQUEST
KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02/23/2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Monthly Reports

REQUESTED BY: Corinna Speer, County Auditor
(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the approval of monthly reports for January 2015.

FEES OF OFFICE REPORTS FY 2015

[illegible]

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02/23/2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Accounts Payable Claims

REQUESTED BY: Corinna Speer, County Auditor
(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the approval of claims for purchases, services and vendors.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Alamo Workforce Solutions Presentation

REQUESTED BY: Randy Plummer, Alamo Workforce Solutions / Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 10 minutes

WORDING OF AGENDA ITEM:

Presentation of Alamo Workforce Solutions.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Participation in the Texas Enterprise Zone Program and Project Nomination

REQUESTED BY: Martha Drake, Grantworks / Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM:

Consideration and action to approve Kendall County Order No. 02-23-2015 concerning the County's participation in the Texas Enterprise Zone Program, identifying tax incentives, designating a County liaison for the Enterprise Zone Program, and nominating Fifty Door Partners LLC dba AJW Architectural Products as a regular enterprise project.

**STATE OF TEXAS
KENDALL COUNTY**

KENDALL COUNTY ORDER NO. 02-23-2015

AN ORDER OF THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS, ORDAINING THE COUNTY'S PARTICIPATION IN THE TEXAS ENTERPRISE ZONE PROGRAM PURSUANT TO THE TEXAS ENTERPRISE ZONE ACT, CHAPTER 2303, TEXAS GOVERNMENT CODE (ACT), PROVIDING TAX INCENTIVES, DESIGNATING A LIAISON FOR COMMUNICATION WITH INTERESTED PARTIES, AND NOMINATING FIFTY DOOR PARTNERS LLC DBA AJW ARCHITECTURAL PRODUCTS TO THE OFFICE OF THE GOVERNOR ECONOMIC DEVELOPMENT & TOURISM (EDT) THROUGH THE ECONOMIC DEVELOPMENT BANK (BANK) AS AN ENTERPRISE PROJECT (PROJECT).

WHEREAS, the Commissioners Court of Kendall County, Texas (County) desires to create the proper economic and social environment to induce the investment of private resources in productive business enterprises located in severely distressed areas of the County and to provide employment to residents of such area; and

WHEREAS, the project or activity is located in an area designated as an enterprise zone; and

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Act, **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** has applied to the County for designation as an enterprise project; and

WHEREAS, the County finds that **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** meets the criteria for tax relief and other incentives adopted by the County on the grounds that it will be located at the qualified business site, will make capital expenditures in excess of the amount required for tax abatement, will create a higher level of employment, economic activity and stability; and

WHEREAS, a public hearing to consider this order was held by the Commissioners Court on **February 23, 2015**;

NOW, THEREFORE BE IT ORDERED BY THE COMMISSIONERS COURT OF KENDALL COUNTY, TEXAS THAT:

Section 1: The County nominates **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** for enterprise project status.

Section 2: The following local incentives, at the election of the governing body, are or will be made available to the nominated project or activity of the qualified business:

- a) The County may abate taxes on the increase in value of real property improvements and eligible personal property in compliance with the Kendall County Tax Abatement Policy, the level of abatement shall be in accordance with KENDALL COUNTY RESOLUTION AND ORDER NO. 09-22-2014.
- b) The County may provide regulatory relief to businesses, including:
 - 1) Variances from Development Rules and Regulations;
 - 2) Exemptions from platting fees; or
 - 3) Expedited consideration of requests for variances or exemptions from fees.

- c) The County may provide enhanced governmental services to businesses, including:
 - 1) Improved police and fire protection; or
 - 2) Institution of community crime prevention programs.
- d) The County may provide improvements in community facilities, including:
 - 1) Road repair; or
 - 2) Creation or improvement of area parks.
- e) The County may provide improvements to housing, including:
 - 1) Approval of subdivision plats for location of single family residences; or
 - 2) Approval of multi family residential units, including apartments.
- f) The County may provide business and industrial development services, including:
 - 1) Tax abatement; or
 - 2) Promotion and marketing services through the Kendall County Economic Development Corporation and /or the Comfort Chamber of Commerce.
- g) The County may provide job training and employment services to businesses, including:
 - 1) Providing information concerning services available through local and state agencies and non-profit corporations; and
 - 2) Assistance in contacting such entities.

Section 3: The enterprise zone areas within the County are reinvestment zones in accordance with the Texas Tax Code, Chapter 312.

Section 4: The Kendall County Commissioners Court directs and designates the **PRESIDENT/CHIEF EXECUTIVE OFFICER OF THE KENDALL COUNTY ECONOMIC DEVELOPMENT CORPORATION** as the County's liaison to communicate and negotiate with the EDT through the Bank and enterprise project(s) and to oversee zone activities and communications with qualified businesses and other entities in an enterprise zone or affected by an enterprise project.

Section 5: The County finds that **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

- (a.) **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction, located in an enterprise zone in the governing body's jurisdiction and at least twenty-five percent (25%) of the business' new employees will be residents of an enterprise zone or economically disadvantaged individuals; and
- (b.) There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities in the area within the jurisdiction of Kendall County where **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** will be located; and

- (c.) The designation of **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** as an enterprise project will contribute significantly to the achievement of the plans of the County for development and revitalization of the area where **FIFTY DOOR PARTNERS LLC dba AJW ARCHITECTURAL PRODUCTS** will be located.

Section 6: The enterprise project shall take effect on the date of designation of the enterprise project by EDT and terminate on the 23rd of February 2020.

Section 7: This order shall take effect from and after its passage.

Passed and adopted this the 23rd day of February, 2015.

DARREL L. LUX, County Judge

Attest:

DARLENE HERRIN, County Clerk

Approved as to form:

DON ALLEE, County Attorney

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: SEP-HCP (Southern Edward Plateau – Habitat Conservation Plan)

REQUESTED BY: Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM:

Consideration and action on the proposed Resolution concerning the Southern Edwards Plateau-Habitat Conservation Plan (SEP-HCP).

**STATE OF TEXAS
KENDALL COUNTY**

KENDALL COUNTY RESOLUTION NO. 02-23-2015

**RESOLUTION OPPOSING PROVISIONS IN THE SOUTHERN EDWARDS PLATEAU -
HABITAT CONSERVATION PLAN THAT WOULD AFFECT PRIVATE PROPERTY RIGHTS
IN KENDALL COUNTY**

- WHEREAS,** INDIVIDUAL PROPERTY RIGHTS, THE RIGHT OF LAND OWNERS TO USE THEIR PROPERTY IN THE MANNER THAT THE OWNERS DETERMINE IS IN THE BEST INTERESTS OF THE OWNERS, THEIR FAMILY MEMBERS AND HEIRS, IS ONE OF THE FUNDAMENTAL PRINCIPLES UPON WHICH THIS NATION AND STATE ARE FOUNDED; AND
- WHEREAS,** THE KENDALL COUNTY COMMISSIONERS COURT IS COMMITTED TO PROTECTING PRIVATE PROPERTY RIGHTS; AND
- WHEREAS,** THE ENDANGERED SPECIES ACT (ESA), ADOPTED BY THE U. S. CONGRESS AND SIGNED INTO LAW IN 1973 IS DIRECTED AT PROTECTING PLANTS AND ANIMALS IDENTIFIED AS BEING "ENDANGERED" OR "THREATENED"; AND
- WHEREAS,** THE U.S. FISH AND WILDLIFE SERVICE (USF&WS) IS THE FEDERAL AGENCY RESPONSIBLE FOR ADMINISTERING AND ENFORCING THE ESA; AND
- WHEREAS,** AS AMENDED IN 1982, THE ESA PROVIDES FOR HABITAT CONSERVATION PLANS TO BE SUBMITTED TO USF&WS TO ALLOW FOR DEVELOPMENT OF PROPERTY IN ONE AREA BY REQUIRING THE SET ASIDE OF PROPERTY IN ANOTHER AREA; AND
- WHEREAS,** BECAUSE THE ESA PREVENTS DEVELOPERS FROM DEVELOPING SOME PROPERTY LOCATED IN BEXAR COUNTY, THE CITY OF SAN ANTONIO AND BEXAR COUNTY TOGETHER WITH OTHER ENTITIES, HAVE SUBMITTED A HABITAT CONSERVATION PLAN IDENTIFIED AS THE SOUTHERN EDWARDS PLATEAU- HABITAT CONSERVATION PLAN (SEP-HCP) TO USF&WS PROPOSING THAT REAL PROPERTY BE SET ASIDE IN COUNTIES ADJACENT TO BEXAR COUNTY, INCLUDING KENDALL COUNTY, IN ORDER TO ALLOW DEVELOPMENT IN BEXAR COUNTY; AND
- WHEREAS,** INFORMATION CURRENTLY AVAILABLE TO THE COMMISSIONERS COURT IS THAT THE SEP-HCP AS PROPOSED WOULD REQUIRE THAT THREE ACRES OF PRIVATE PROPERTY IN THE OUTLYING COUNTIES BE SET ASIDE TO ALLOW DEVELOPMENT OF ONE ACRE IN BEXAR COUNTY; AND
- WHEREAS,** THE COMMISSIONERS COURT OF KENDALL COUNTY IS NOT OPPOSED TO A LAND OWNER VOLUNTARILY DESIGNATING THEIR LAND AS A CONSERVATION AREA OR HABITAT PROTECTION AREA, THE COURT IS OPPOSED TO ANY PROVISIONS IN THE SEP-HCP THAT WOULD REQUIRE A LAND OWNER TO SET ASIDE PROPERTY AS A HABITAT PROTECTION AREA OR CONSERVATION AREA, OR THAT WOULD AFFECT THE PROPERTY ADJACENT TO AN AREA SET ASIDE AS A HABITAT PROTECTION AREA OR CONSERVATION AREA WITHOUT THAT PROPERTY OWNER'S CONSENT; AND

WHEREAS, AS THE REPRESENTATIVE OF ALL OF THE CITIZENS OWNING PROPERTY IN THE UNINCORPORATED AREAS OF KENDALL COUNTY, THE COMMISSIONERS COURT FINDS AND DETERMINES THAT IT IS IN THE BEST INTERESTS OF THE CITIZENS OF THE COUNTY THAT THOSE ENTITIES INVOLVED IN THE CONSIDERATION OF THE SEP-HCP BE ADVISED OF THE CONCERNS THAT THE CITIZENS AND THE COMMISSIONERS COURT HAVE ABOUT THE SEP-HCP AND ANY IMPACT IT MAY HAVE ON THE PRIVATE PROPERTY RIGHTS OF THE PEOPLE OF KENDALL COUNTY:

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF KENDALL COUNTY TEXAS, THAT THE COMMISSIONERS COURT OPPOSES ANY PROVISIONS IN THE SOUTHERN EDWARDS PLATEAU-HABITAT CONSERVATION PLAN THAT WOULD ADVERSELY AFFECT THE PRIVATE PROPERTY RIGHTS OF LAND OWNERS IN KENDALL COUNTY, TEXAS.

PASSED AND ADOPTED THIS 23rd DAY OF FEBRUARY 2015.

Darrel L. Lux, County Judge

Mike Fincke, Commissioner Precinct 1

Richard W. Elkins, Commissioner Precinct 2

Tommy Pfeiffer, Commissioner Precinct 3

Royce Steubing, Commissioner Precinct 4

ATTEST: _____
Darlene Herrin, County Clerk

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Burn Ban

REQUESTED BY: Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
(Please print your name and title)

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 3 minutes

WORDING OF AGENDA ITEM:

Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code).

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2.23.15
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Do Well Be Well / Educational Program / Type 2 Diabetes

REQUESTED BY: Michelle Lux, Benefits Coordinator
(Please print your name and title)

PHONE NUMBER/EXTENSION: 601

TIME NEEDED FOR PRESENTATION: 5 min.

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Consideration & action to allow Kendall County
employees to participate in the Do Well Be Well
w/ diabetes educational program from 12:00-
2:00 pm on Mondays in March

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02/23/2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Texas Comptroller Leadership Circle Award

REQUESTED BY: Corinna Speer, County Auditor

(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action to apply for the Texas Comptroller Leadership
Circle award for on-line financial transparency in local government.

AGENDA ITEM REQUEST
KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02/23/2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: RFP for Construction Management at Risk

REQUESTED BY: Corinna Speer, County Auditor

(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the recommendation of the committee for the Construction Management at Risk RFP for the EMS facility remodel.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda :
☐ Supplemental Agenda:
☐ Special Agenda:
☐ Executive Session:

02-23-2015

SUBJECT: Investment Report Oct. - Dec 2014

REQUESTED BY: ADPain
(Please print your name and title)

PHONE NUMBER/EXTENSION: X220

TIME NEEDED FOR PRESENTATION: 2 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Discuss & Approve Oct-Dec 2014 (7th Qtr FY2015)
Investment Report.

Kendall County Investment Summary FY 2015

1st Quarter FY 2015

INTEREST ON INVESTMENTS

Total interest on Frost accounts	\$ 84.28
Total interest on Logic Investments	\$ 4,754.61
Total interest on Savings accounts	\$ 151.23
Total interest on CD's	\$ 2,490.00
Total interest on investments for Kendall County	<u>\$ 7,480.12</u>

TOTAL INVESTMENTS at QTR END

Total investment in Logic	\$ 25,021,901.22
Total investment in Savings accounts	\$ 200,000.00
Total investment in CD's	\$ 1,550,000.00
<u>TOTAL INVESTMENTS FOR KENDALL COUNTY</u>	<u>\$ 26,771,901.22</u>

Investment Report examined and approved by the Auditor's office

Investment Report prepared by the Treasurer's office

Corinna Speer
Amy Osborn

Date

2/17/15

Date

2/18/15

FROST BANK INTEREST FY 2015

1ST Qtr Oct-Dec FY 2015	Oct. Int	Nov. Int.	Dec. Int	Total Qtr Int Earned
	0.01%	0.01%	0.01%	
Account Name				
General (10)	\$25.69	\$22.36	\$20.30	\$68.35
Ambulance Collections	\$0.12	\$0.10	\$0.12	\$0.34
Local (85)	\$0.02	\$0.02	\$0.02	\$0.06
Federal (87)	\$1.70	\$1.67	\$1.71	\$5.08
2007 Ltd Tax Ob Bond (62)	\$0.88	\$0.79	\$0.26	\$1.93
2013 Unlim Tax Rd Bond (63)	\$1.04	\$1.68	\$0.70	\$3.42
2014 Limit Tax Ref Bond (64)	\$0.73	\$1.35	\$0.58	\$2.66
Herff Road Project (71)	\$0.83	\$0.46	\$1.02	\$2.31
TCDP (96)	\$0.10	\$0.00	\$0.00	\$0.10
Trust Account (90)	\$0.01	\$0.01	\$0.01	\$0.03
Total	\$31.12	\$28.44	\$24.72	\$84.28

Logic FY 2015

1st Quarter FY 2015 Oct-Dec	Beginning Balance	Oct. Int. .0879%	Nov. Int. .0871%	Dec. Int. .0974%	Deposits	Withdrawals	Ending Qtr. Balance
General	\$8,385,994.31	\$680.96	\$1,087.19	\$1,369.24	\$9,500,000.00	\$500,000.00	\$17,389,131.70
Herff Road Project	\$4,481,292.75	\$333.43	\$312.53	\$349.16		\$265,000.00	\$4,217,287.87
Tobacco Settlement	\$61,626.81	\$4.62	\$4.42	\$5.10			\$61,640.95
2007 Lim Tax Obl	\$264,180.88	\$19.72	\$28.24	\$40.02	\$250,000.00		\$514,268.86
2013 Unlim Tax Rd Bd	\$29.26	\$0.00	\$18.66	\$38.27	\$560,000.00		\$560,086.19
2014 Lim Tax Ref Bond	\$245,581.79	\$18.32	\$31.93	\$51.40	\$455,000.00		\$700,683.44
Trust Account	\$1,578,440.81	\$117.83	\$112.98	\$130.59			\$1,578,802.21
TOTAL	\$15,017,146.61	\$1,174.88	\$1,595.95	\$1,983.78	\$10,765,000.00	\$765,000.00	\$25,021,901.22

INVESTMENTS FY 2015

1st Qtr FY2015 Oct-Dec	ACCT NUMBER	INTEREST RATE	BEG. BALANCE	Oct-Dec. Int.	Deposit	ENDING BALANCE
Centennial	32535	0.30%	\$200,000.00	\$151.23		\$200,000.00
* Savings interest sent to the County						

CD Interest FY 2015

1st Qtr FY 2015 October-December					Total CD interest earned	
BANK NAME	ACCT NUMBER	Oct. Int.	Nov. Int.	Dec. Int.		
Bank of Sonora	51143			\$ 252.06	\$ 252.06	
Blanco	20521			\$ 283.56	\$ 283.56	
Blanco	20647		\$ 409.59		\$ 409.59	
Centennial	46027		\$ 100.82		\$ 100.82	
Hondo	50946			\$ 498.63	\$ 498.63	
Randolph Brooks	621949	\$ 129.52	\$ 125.34	\$ 129.52	\$ 384.38	
Security Service	9080	\$ 184.94	\$ 191.09	\$ 184.93	\$ 560.96	
				Total Int	\$ 2,490.00	

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2-23-15
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Nov & Dec 2014 Cash Summary

REQUESTED BY: SHERYL D'SPAIN
(Please print your name and title)

PHONE NUMBER/EXTENSION: 220

TIME NEEDED FOR PRESENTATION: 2 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Discuss & approve Nov & Dec 2014
Cash Summary

KENDALL COUNTY SUMMARY OF CASH BALANCES

FOR THE MONTH ENDING November 30, 2014

FUNDS	BEG BALANCE	REVENUES	EXPENDITURES	*TRANSFERS IN	*TRANSFERS OUT	ENDING BALANCE
10-General *	\$ 798,170.00	\$ 4,152,419.45	\$ 1,657,515.93	\$ -	\$ 2,000,000.00	\$ 1,293,073.52
11-Road and Bridge	\$ (16,986.43)	\$ 150,292.62	\$ 48,925.79	\$ -	\$ -	\$ 84,380.40
12-EMS Donations	\$ 26,711.57	\$ 610.00	\$ 139.96	\$ -	\$ -	\$ 27,181.61
13-Courthouse Security	\$ 108,271.10	\$ 1,689.13	\$ 376.09	\$ -	\$ -	\$ 109,584.14
14-Animal Facility Donations	\$ 12,798.20	\$ 161.65	\$ 2,899.27	\$ -	\$ -	\$ 10,060.58
15-Lateral Road & Bridge	\$ 130,315.55	\$ -	\$ -	\$ -	\$ -	\$ 130,315.55
16-Court Reporter Service	\$ 61,490.37	\$ 735.00	\$ 1,195.00	\$ -	\$ -	\$ 61,030.37
17-Hot Check	\$ 19,285.60	\$ 380.18	\$ -	\$ -	\$ -	\$ 19,665.78
18-911 Project	\$ 2,699.16	\$ -	\$ -	\$ -	\$ -	\$ 2,699.16
19-Records Mgmt(Cnty Clerk)	\$ 277,512.54	\$ 8,123.00	\$ -	\$ -	\$ -	\$ 285,635.54
20-Law Library	\$ 5,280.04	\$ 1,715.00	\$ 946.17	\$ -	\$ -	\$ 6,048.87
21-Justice Court Technology	\$ 14,328.11	\$ 777.52	\$ 308.00	\$ -	\$ -	\$ 14,797.63
22-Justice Court Bldg Security	\$ 18,445.99	\$ 192.38	\$ -	\$ -	\$ -	\$ 18,638.37
23-County & District Technology	\$ 4,923.10	\$ 265.70	\$ 2.79	\$ -	\$ -	\$ 5,186.01
24-Alternative Dispute Resolution	\$ 6,175.21	\$ 820.00	\$ 2,635.00	\$ -	\$ -	\$ 4,360.21
25-District Clerk Records Mgmt	\$ 61,651.77	\$ 1,290.53	\$ 17.45	\$ -	\$ -	\$ 62,924.85
26-County Clerk Rec. Archive Fund	\$ 66,216.00	\$ 7,780.00	\$ -	\$ -	\$ -	\$ 73,996.00
27-Vital Statistics Records	\$ 465.00	\$ 65.00	\$ -	\$ -	\$ -	\$ 530.00
29-LEOSE Training	\$ 35,406.50	\$ -	\$ -	\$ -	\$ -	\$ 35,406.50
33-Juv Probation-State Grant	\$ (25,082.60)	\$ -	\$ 24,251.20	\$ -	\$ -	\$ (49,333.80)
34-Juv Probation Title IV E	\$ 86,452.53	\$ 1,349.97	\$ -	\$ -	\$ -	\$ 87,802.50
35-Juvenile Probation	\$ (8,269.39)	\$ 5.00	\$ 6,570.78	\$ -	\$ -	\$ (14,835.17)
41-MVDIT Interest	\$ 807.63	\$ -	\$ -	\$ -	\$ -	\$ 807.63
42-Special Election Fund	\$ 15,114.02	\$ -	\$ -	\$ -	\$ -	\$ 15,114.02
50-Crime Victims Grant	\$ (13,838.87)	\$ -	\$ 22,789.03	\$ -	\$ -	\$ (36,627.90)
80-Tobacco Settlement	\$ 15,591.11	\$ -	\$ -	\$ -	\$ -	\$ 15,591.11
81-Historical Commission	\$ 14,382.38	\$ 50.00	\$ 85.40	\$ -	\$ -	\$ 14,346.98
82-Economic Development Corp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
84-S.O. Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 220,672.84	\$ 37,247.54	\$ 74,818.51	\$ -	\$ -	\$ 183,101.87
62-Series 2007 Lim.TaxGen*	\$ 185,648.16	\$ 52,776.17	\$ -	\$ -	\$ 200,000.00	\$ 38,424.33
63-Series 2013 UnLim.Tax Road Bond*	\$ 372,857.96	\$ 150,735.87	\$ -	\$ -	\$ 400,000.00	\$ 123,593.83
64-Series 2014 Limited Tax Rfnding*	\$ 296,514.36	\$ 129,219.58	\$ -	\$ -	\$ 325,000.00	\$ 100,733.94
71-Herff Road Project	\$ 104,315.81	\$ 0.46	\$ 104,160.67	\$ -	\$ -	\$ 155.60
90-Trust Account	\$ 745.31	\$ 0.01	\$ -	\$ -	\$ -	\$ 745.32
96-TCDP Disaster Recovery	\$ 80.36	\$ -	\$ -	\$ -	\$ -	\$ 80.36
85-Local S.O. Forfeiture	\$ 2,477.60	\$ 0.02	\$ -	\$ -	\$ -	\$ 2,477.62
87-Federal S.O. Forfeiture	\$ 223,323.30	\$ 5,547.38	\$ 2,419.91	\$ -	\$ -	\$ 226,450.77
CASH BALANCES	\$ 3,129,904.64	\$ 4,704,249.16	\$ 1,950,056.95	\$ -	\$ 2,925,000.00	\$ 2,959,096.85

*Transfer to Logic

Examined and approved by Auditor's Office

Corinna Speer, County Auditor

Date

2/2/15

KENDALL COUNTY SUMMARY OF CASH BALANCES

FOR THE MONTH ENDING December 31, 2014

FUNDS	BEG BALANCE	REVENUES	EXPENDITURES	*TRANSFERS IN	*TRANSFERS OUT	ENDING BALANCE
10-General * & **	\$ 1,293,073.52	\$ 1,825,200.50	\$ 1,654,817.50	\$ 500,003.00	\$ 2,000,000.00	\$ (36,540.48)
11-Road and Bridge	\$ 84,380.40	\$ 49,147.31	\$ 41,380.09	\$ -	\$ -	\$ 92,147.62
12-EMS Donations	\$ 27,181.61	\$ 2,025.00	\$ 4,894.96	\$ -	\$ -	\$ 24,311.65
13-Courthouse Security	\$ 109,584.14	\$ 1,653.06	\$ 286.26	\$ -	\$ -	\$ 110,950.94
14-Animal Facility Donations	\$ 10,060.58	\$ 304.97	\$ -	\$ -	\$ -	\$ 10,365.55
15-Lateral Road & Bridge	\$ 130,315.55	\$ -	\$ -	\$ -	\$ -	\$ 130,315.55
16-Court Reporter Service	\$ 61,030.37	\$ 960.00	\$ 3,534.55	\$ -	\$ -	\$ 58,455.82
17-Hot Check	\$ 19,665.78	\$ 250.08	\$ 151.96	\$ -	\$ -	\$ 19,763.90
18-911 Project	\$ 2,699.16	\$ -	\$ -	\$ -	\$ -	\$ 2,699.16
19-Records Mgmt(Cnty Clerk)	\$ 285,635.54	\$ 7,420.00	\$ -	\$ -	\$ -	\$ 293,055.54
20-Law Library	\$ 6,048.87	\$ 2,240.00	\$ 1,038.67	\$ -	\$ -	\$ 7,250.20
21-Justice Court Technology	\$ 14,797.63	\$ 462.51	\$ -	\$ -	\$ -	\$ 15,260.14
22-Justice Court Bldg Security	\$ 18,638.37	\$ 114.63	\$ -	\$ -	\$ -	\$ 18,753.00
23-County & District Technology	\$ 5,186.01	\$ 204.62	\$ -	\$ -	\$ -	\$ 5,390.63
24-Alternative Dispute Resolution	\$ 4,360.21	\$ 885.00	\$ -	\$ -	\$ -	\$ 5,245.21
25-District Clerk Records Mgmt	\$ 62,924.85	\$ 2,088.78	\$ -	\$ -	\$ -	\$ 65,013.63
26-County Clerk Rec. Archive Fund	\$ 73,996.00	\$ 6,370.00	\$ -	\$ -	\$ -	\$ 80,366.00
27-Vital Statistics Records	\$ 530.00	\$ 42.00	\$ -	\$ -	\$ -	\$ 572.00
29-LEOSE Training	\$ 35,406.50	\$ -	\$ 665.00	\$ -	\$ -	\$ 34,741.50
33-Juv Probation-State Grant	\$ (49,333.80)	\$ 89,015.00	\$ 18,589.84	\$ -	\$ -	\$ 21,091.36
34-Juv Probation Title IV E	\$ 87,802.50	\$ -	\$ 2,099.94	\$ -	\$ -	\$ 85,702.56
35-Juvenile Probation	\$ (14,835.17)	\$ 100.00	\$ 4,088.81	\$ -	\$ -	\$ (18,823.98)
41-MVDIT Interest	\$ 807.63	\$ -	\$ -	\$ -	\$ -	\$ 807.63
42-Special Election Fund	\$ 15,114.02	\$ -	\$ 250.00	\$ -	\$ -	\$ 14,864.02
50-Crime Victims Grant	\$ (36,627.90)	\$ -	\$ 12,250.92	\$ -	\$ -	\$ (48,878.82)
80-Tobacco Settlement	\$ 15,591.11	\$ -	\$ -	\$ -	\$ -	\$ 15,591.11
81-Historical Commission	\$ 14,346.98	\$ -	\$ -	\$ -	\$ -	\$ 14,346.98
82-Economic Development Corp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
84-S.O. Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 183,101.87	\$ 28,205.81	\$ -	\$ -	\$ -	\$ 211,307.68
62-Series 2007 Lim.TaxGen*	\$ 38,424.33	\$ 22,335.60	\$ -	\$ -	\$ 50,000.00	\$ 10,759.93
63-Series 2013 UnLim.Tax Road Bond*	\$ 123,593.83	\$ 63,288.82	\$ -	\$ -	\$ 160,003.00	\$ 26,879.65
64-Series 2014 Limited Tax Rfnding*	\$ 100,733.94	\$ 53,313.12	\$ -	\$ -	\$ 130,000.00	\$ 24,047.06
71-Herff Road Project **	\$ 155.60	\$ 1.02	\$ 36,553.98	\$ 150,000.00	\$ -	\$ 113,602.64
90-Trust Account	\$ 745.32	\$ 0.01	\$ -	\$ -	\$ -	\$ 745.33
96-TCDP Disaster Recovery	\$ 80.36	\$ -	\$ -	\$ -	\$ -	\$ 80.36
85-Local S.O. Forfeiture	\$ 2,477.62	\$ 0.02	\$ -	\$ -	\$ -	\$ 2,477.64
87-Federal S.O. Forfeiture	\$ 226,450.77	\$ 1.71	\$ 3,480.00	\$ -	\$ -	\$ 222,972.48
CASH BALANCES	\$ 2,959,096.85	\$ 2,155,629.57	\$ 1,784,082.48	\$ 650,003.00	\$ 2,340,003.00	\$ 1,640,643.94

*Transfer to Logic, **Transfer from Logic

Examined and approved by Auditor's Office

Corinna Speer

Date

2/17/15

KENDALL COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST

COURT DATE: 02/23/2015

☒

Open Session

☐

Executive Session

SUBJECT: Resolution

REQUESTED BY: Don Allee

PHONE NO. /EXT. _____ TIME FOR PRESENTATION: 1 min.

WORDING OF AGENDA ITEM:

Consideration and action to approve the 2015-2016 Resolution for the Crime Victim

Assistance/Advocacy Project grant application to the Office of the Governor, Criminal Justice

Division.

JUSTIFICATION (REASON ITEM SHOULD BE ON AGENDA):

Required for the grant application by the Office of the Governor, Criminal Justice Division

RESOLUTION

WHEREAS, the Kendall County Commissioners Court finds it in the best interest of the citizens of Kendall County that the Crime Victim Assistance/Advocacy Project be operated for the 2015-2016 year; and

WHEREAS, the Kendall County Commissioners Court agrees to provide applicable matching funds for the said project as required by the General Victim Assistance grant application; and

WHEREAS, the Kendall County Commissioners Court agrees that in the event of loss or misuse of the Criminal Justice Division funds, Kendall County Commissioners Court assures that the funds will be returned to the Criminal Justice Division in full; and

WHEREAS, Kendall County Commissioners Court designates Don Allee, Kendall County Attorney, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Kendall County Commissioners Court approves submission of the grant application for the Crime Victim Assistance/Advocacy Project to the Office of the Governor, Criminal Justice Division.

Signed by:

Darrel L. Lux
Kendall County Judge

Mike Fincke
Commissioner Pct. 1

Richard W. Elkins
Commissioner Pct. 2

Tommy Pfeiffer
Commissioner Pct. 3

Royce Steubing
Commissioner Pct. 4

Passed and Approved this the 23rd day of February, 2015.
Grant Number: 2772202

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Excess Mulch

REQUESTED BY: Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM:

Consideration and action concerning excess mulch.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 23 February 2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Cordillera Ranch Subdivision

REQUESTED BY: Richard Elkins, Commissioner, Pct. 2 / Terry Anderson, County Engineer
(Please print your name and title)

PHONE #/EXT: 300 TIME NEEDED FOR PRESENTATION: 5 Minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consider and act upon a request for relief in Unit 207D in the Cordillera Ranch Subdivision from the 1990 Regulations, Rules, and Specifications for Roads and Subdivisions as follows: (1) use a prime coat in lieu of a one course surface treatment; (2) Use a 60 feet right-of-way for Clubs Drive with a 29 feet wide pavement width in lieu of a 36 feet pavement width; (3) allow utilities (water, sewer, electric and telephone) within the road right-of-way in lieu of them being in a utility easement; and (4) use a 6" roll curb 24" wide in lieu of the standard 7" curb.



CIVIL ENGINEERING & PLANNING

512.260.9100

February 04, 2015

Mr. Terry Anderson, P.E.
Kendall County Engineer
201 E. San Antonio, Suite 200
Boerne, Texas 78006

Subject: Cordillera Ranch, Unit 207D
Proposed Utility Main Line Location Request for Relief

LE#14-1011

Dear Mr. Anderson:

Cordillera Ranch desires to locate certain utility main lines (water, sewer, electric and telephone) within roadway right-of-ways (but not within the pavement areas) of the subject proposed subdivision. The 1990 Kendall County Rules (section 302.25) state that utilities will be installed only within established easements and not within the roadway right-of-way. Current Kendall County rules allow utilities to be placed within the right-of-way.

Cordillera Ranch takes great lengths to preserve as much natural vegetation as is practical in their development through the use of careful land planning and narrow construction corridors. Placing the utility main lines outside of street right-of-ways would cause a large increase in the clearing width required for infrastructure construction, thereby causing the loss of additional native vegetation, especially hardwood trees.

The proposed location of the utility main lines within the right-of-way would allow utility line maintenance to be performed without destruction of the street pavement. A proposed easement adjacent to each side of the right-of-way should provide adequate width for maintenance activities to occur without blocking the streets.

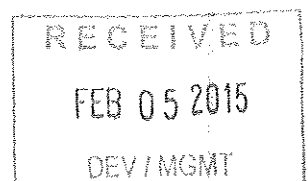
Cordillera Ranch, therefore, requests relief from Section 302.25 of the Kendall County, Texas "Regulations, Rules and Specifications for Roads and Subdivisions, 1990" (revised December 1994) to allow utility main lines to be placed within roadway right-of-ways but not under the pavement.

Please place this request for relief on the agenda for the next available Commissioner's Court meeting, and thank you for your consideration.

Sincerely,

Fred C. Lockwood, P.E.

Copy: Pct. 2 Commissioner Richard Chapman
Rick Tobolka, P.E.



REC'D 9 FEB 15

413 S. WEST DRIVE, LEANDER, TX 78641
email: info@lockwood-eng.com
TBPE FIRM NO. F-2613

February 04, 2015

Mr. Terry Anderson, P.E.
Kendall County Engineer
201 East San Antonio Street
Boerne, Texas 78006

Re: Specifications Waiver on Roadway Surface Treatment
Cordillera Ranch Unit 207D

LE #14-1009

Dear Mr. Anderson:

The "Regulations, Rules and Specifications for Roads and Subdivisions" for Kendall County, Texas, 1990 (revised - December 1994) specify in Section 404.10 that the surface treatment of a roadway shall either be a "Two Course Surface Treatment" or a "minimum of one and one-half (1 ½) inches of "Plant Mix" (Asphalt) compacted with a One Course Surface Treatment under the Plant Mix". This letter is a request for a waiver from Section 404.10 to allow the surface treatment to be a minimum of one and one-half (1 ½) inches of H.M.A.C.P. compacted with a prime coat under the H.M.A.C.P. H.M.A.C.P. over a prime coat has been used for several years in Cordillera Ranch with excellent results. Specifications for the prime coat are listed below.

The asphalt material for the prime coat shall be as follows:

AE-P CUTBACK ASPHALT**Type-Grade****AE-P****Properties****Minimum Maximum**

Viscosity @ 122 F, SF, sec.

15 150

Sieve Text, %

0.1

Demulsibility, 50 mL 0.1 N CaCl₂, %

70

Storage Stability, 24 hr., %

1.0

TEST ON RESIDUE FROM CUTBACK DISTILLATION TO 680 F USING
RESIDUE FROM 500 F DISTILLATION %

40

Total Oils* from Distillation, %

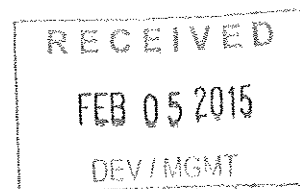
20 35

Float @ 122 F on Residue from Cutback Distillation

50 200

REC'D 9 FEB 15

413 S. WEST DRIVE, LEANDER, TX78641
email: info@lockwood-eng.com
TBPE FIRM NO. F-2613



Properties**Minimum Maximum**

Solubility in trichloroethylene, T

97.5

*Cumulative total from 500 F distillation of emulsion and distillation of residue by cutback distillation to 680 F.

The asphaltic material should be applied at the temperature which provides proper and uniform distribution and with practical limits avoiding higher temperatures than necessary. Satisfactory application usually should be obtained within the recommended range shown below. No material shall be heated above the following maximum temperature:

Type-Grade	Application and Mixing Recommended Range, °F	Allowable, °F	Heating and Storage Maximum, °F
AE-P	100-140	140	140

NOTE: Heating of asphaltic materials (except emulsions) constitutes a fire hazard to various degrees. Proper precautions should be used.

Warning to Contractors

Attention is called to the fact that asphaltic materials are very flammable. The utmost care shall be taken to prevent open flames from coming in contact with the asphaltic material or the gases of same. The Contractor shall be responsible for any fires or accidents which may result from heating the asphaltic materials.

The prime coat shall be as follows:

Materials**(1) Asphalt Materials**

The asphalt material for Prime Coat shall conform to the requirements stated above for AE-P.

(2) Water

Water shall be furnished by the Contractor and shall be clean and free from industrial wastes and other objectionable matter.

(3) Dispersal Agent

Detergent shall be added to water and sprayed on surfaces to be primed in accordance with asphalt manufacturer's recommendations.

Construction Methods

When, in the opinion of the Engineer, the base course or other surface is satisfactory to receive the prime coat, the surface shall be cleaned by sweeping or other approved methods as directed by the Engineer. The surface shall be lightly sprinkled with water just prior to application of the asphaltic material unless this requirement is waived by the Engineer. The Contractor shall submit a list of prime material(s) recommended to be applied on the work to the Engineer for approval. When emulsions are approved, a dispersal agent shall be added to the water before sprinkling. the asphaltic material shall be applied on the clean surface by an approved type of self-propelled pressure distributor operated so as to distribute the prime coat at a rate ranging from 0.1 to 0.3 gallons per square yard of surface area. The material shall be evenly and smoothly distributed. During the application of prime coat, care shall be taken to prevent splattering of adjacent pavement, curb and gutters or structures. The contractor shall be responsible for cleaning splattered areas.

Prime Coat shall not be applied when the air temperature is below 60° F and falling, but it may be applied when the air temperature is above 50° F and rising; the air temperature being taken in the shade and away from artificial heat. Asphaltic material shall not be placed when general weather conditions, in the opinion of the Engineer, are not suitable.

The distributor shall have been recently calibrated and the Engineer shall be furnished an accurate and satisfactory record of such calibration. After beginning the work, should the yield on the asphaltic material applied appear in error, the distributor shall be calibrated in a manner satisfactory to the Engineer before proceeding with the work.

The Contractor shall be responsible for the maintenance of the surface until the work is accepted by the Engineer. No traffic hauling or placement of any subsequent courses shall be permitted over the freshly applied prime coat. A minimum of 24 hours must pass between prime coat application and placement of pavement.

All storage tanks, piping, retorts, booster tanks and distributors used in storing or handling asphaltic material shall be kept clean and in good operating condition at all times and they shall be operated in such a manner that there will be no contamination of the asphaltic material with foreign material. It shall be the responsibility of the Contractor to provide and maintain in good working order a recording thermometer at the storage heating unit at all times.

The Engineer will approve the temperature of application based on the temperature-viscosity relationship that will permit application of the asphalt within the limits recommended above. The recommended range for the viscosity of the asphalt is 100 to 125 centistokes. The Contractor shall apply the asphalt at a temperature within 15° F of the temperature specified above.

The one and one-half (1 ½) inch compacted H.M.A.C.P. material shall be as stated in Section 404 of the Kendall County Specifications.

Call should you have any questions or comments.

Sincerely,

A handwritten signature in cursive script, appearing to read "Fred C. Lockwood".

LOCKWOOD ENGINEERS, INC.

Fred C. Lockwood, P. E.

Copy: Pct. 2 Commissioner Richard Chapman
Rick Tobolka, P.E.



CIVIL ENGINEERING & PLANNING

512.260.9100

February 04, 2015

Terry Anderson, P.E.
Kendall County Engineer
201 East San Antonio Street
Boerne, TX 78006

Re: Cordillera Ranch, Unit 207D
Request for Relief on Roadway Pavement & Right-of-Way Widths, and Curb & Gutter

LE#14-1011

Dear Mr. Anderson:

CR Devco 2013, LLC ("CR Devco") is requesting relief from Section 302.21 of the Kendall County, Texas "Regulations, Rules and Specifications for Roads and Subdivisions", 1990 (revised - December 1994). This section states that in subdivisions where public sewer and water systems are provided and lot sizes are smaller than 300 feet by 300 feet, the minimum right-of-way for streets shall be 60 feet, and the paved surface width shall be at least 36 feet (for curbed streets), or 22 feet for uncurbed streets.

Cordillera Ranch, Ltd. is proposing to install a curbed street within this subdivision, but is requesting a right-of-way and pavement width as follows:

<u>Street Description</u>	<u>Right-of-Way Width</u>	<u>Pavement Width</u>
Clubs Drive	60' minimum	29' *

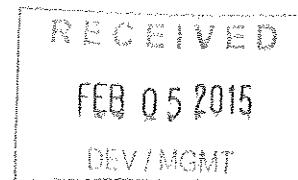
*Clubs Drive will have a 6" concrete roll curb (24" width) on each side of the pavement.

This right-of-way and pavement width is justified for a number of reasons. This roadway will be privately owned and maintained. The minimum required lot size for this subdivision (because public water and sewer is being provided) is 7,500 SF, or 0.17 acres. The minimum proposed lot size in Unit 207D is 1.00 acres, almost six times greater than the required minimum, thereby resulting in much less density. A number of recent studies show a direct correlation between reduced street widths and slower driving speeds. Slower driving speeds certainly benefit the safety and welfare of the future residents of this subdivision. The restrictive covenants proposed for this project will have stringent requirements regarding on-street parking such that on-street parking will not be an issue regarding the requested reduced pavements widths. The proposed right-of-way and pavement widths provide adequate space to install underground utility lines within the right-of-way, but outside the pavement area. The proposed right-of-way and street width for similar local streets has been previously approved in Cordillera Ranch, Units 201 through 207C.

CR Devco also requests relief from Section 620 "Curb and Gutter Details" of the above mentioned regulations. A 24" wide roll concrete curb and gutter section (as opposed to the required concrete curb section with no concrete gutter) is proposed to be used on each side of Clubs Drive. CR Devco prefers the curb and gutter section because trickle storm water runoff flows on the concrete gutter rather than on the interface between the pavement and concrete curb.

REC'D 9 FEB 15

413 S. WEST DRIVE, LEANDER, TX78641
email: info@lockwood-eng.com
TBPE FIRM NO.F-2613



Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script, appearing to read "Fred C. Lockwood".

Fred C. Lockwood, P.E.

Copy: Pct. 2 Commissioner Richard Chapman
Rick Tobolka, P.E.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2/23/15
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Preliminary Plat Cordillera Ranch Unit 207C

REQUESTED BY: Richard Tobolka – Development Manager
(Please print your name and title)

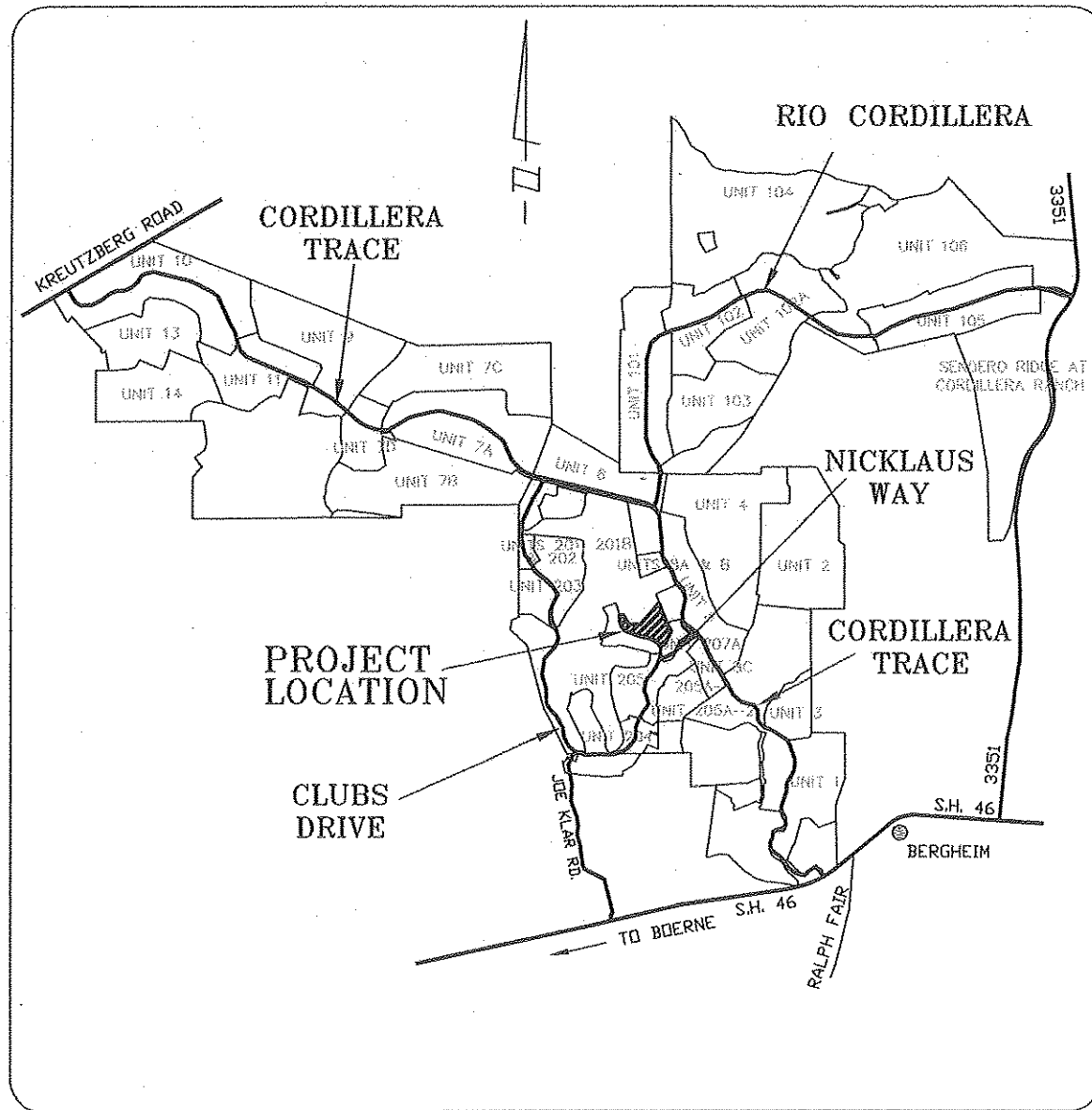
PHONE NUMBER/EXTENSION: ext. 250

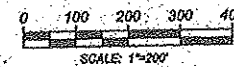
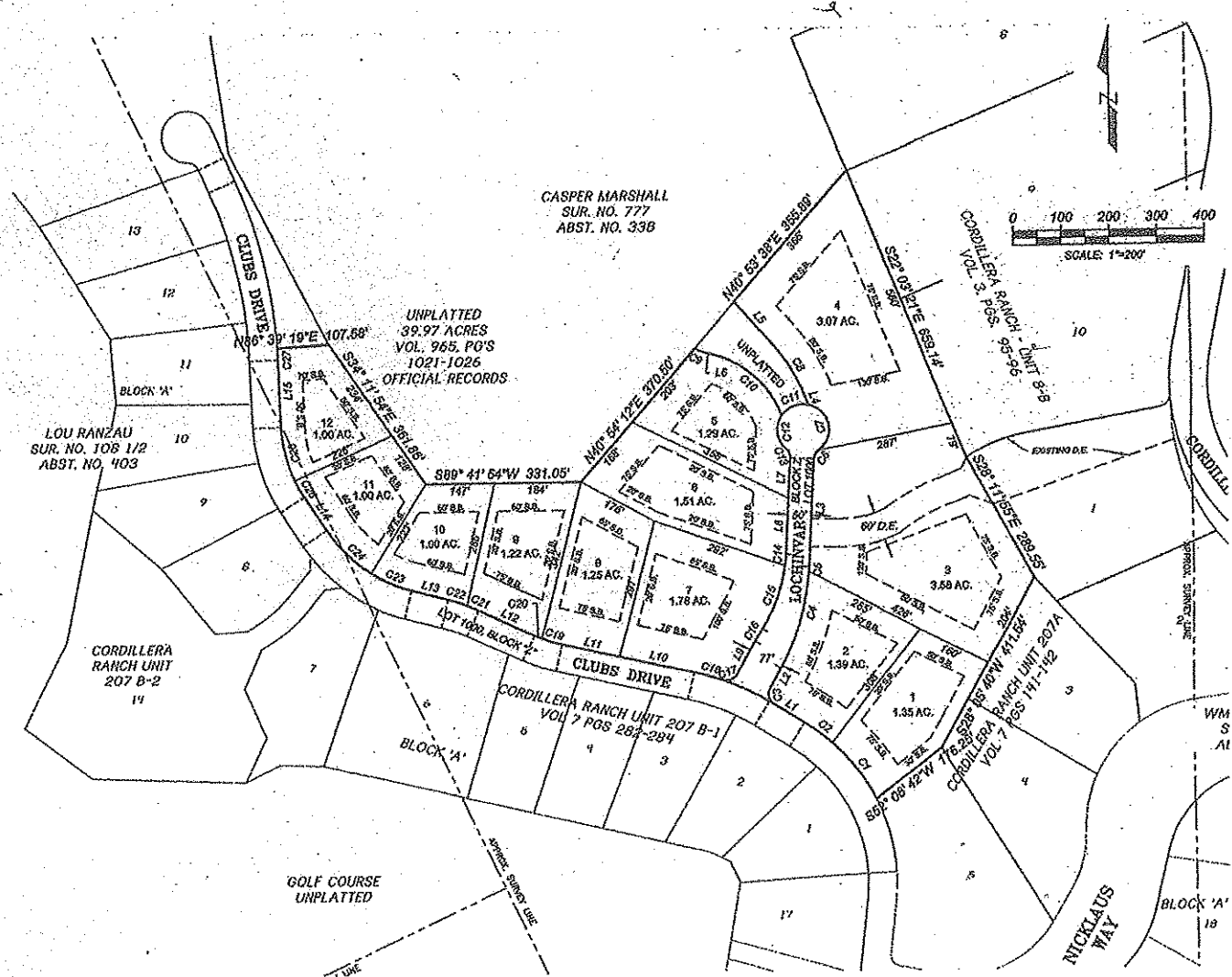
TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on a Preliminary Plat for Cordillera Ranch Unit 207C in accordance to
the 1990 Kendall County Regulation, Rules and Specification for Roads and Subdivisions. The
proposed subdivision consists of 20.86 acres, 12 residential lots and 635 linear feet of roadway
for a density of 1.74 acres per lot. The proposed subdivision will be served by a central water and
sewer system. (C.R. Devco LLC)

Richard W. Elkins, Commissioner Pct. 2





CURVE TABLE						
ARC LENGTH	CHORD	BEARING	ANGLE	TANGENT	AREA	PERIMETER

LINE TABLE		
LINE	BEARING	LENGTH

LEGEND

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2/23/15
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Amending Plat Lots 1, 2, 13, 14, Block 6, Tapatio Springs Subdivision Unit 1

REQUESTED BY: Richard Tobolka – Development Manager
(Please print your name and title)

PHONE NUMBER/EXTENSION: ext. 250

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on an Amending plat of Lots 1, 2, 13 and 14 Block 6, Tapatio Springs
Subdivision Unit 1 Kendall County Texas in accordance to section 209 of the Kendall County
Development Rules and Regulations. The purpose of the Amending Plat is to combine Lots 1, 2,
13 and 14 into Lot 1A. (Michael Shalit, Tapatio Springs Real Estate Holding, L.P.)

Mike Fincke, Commissioner Pct. 1

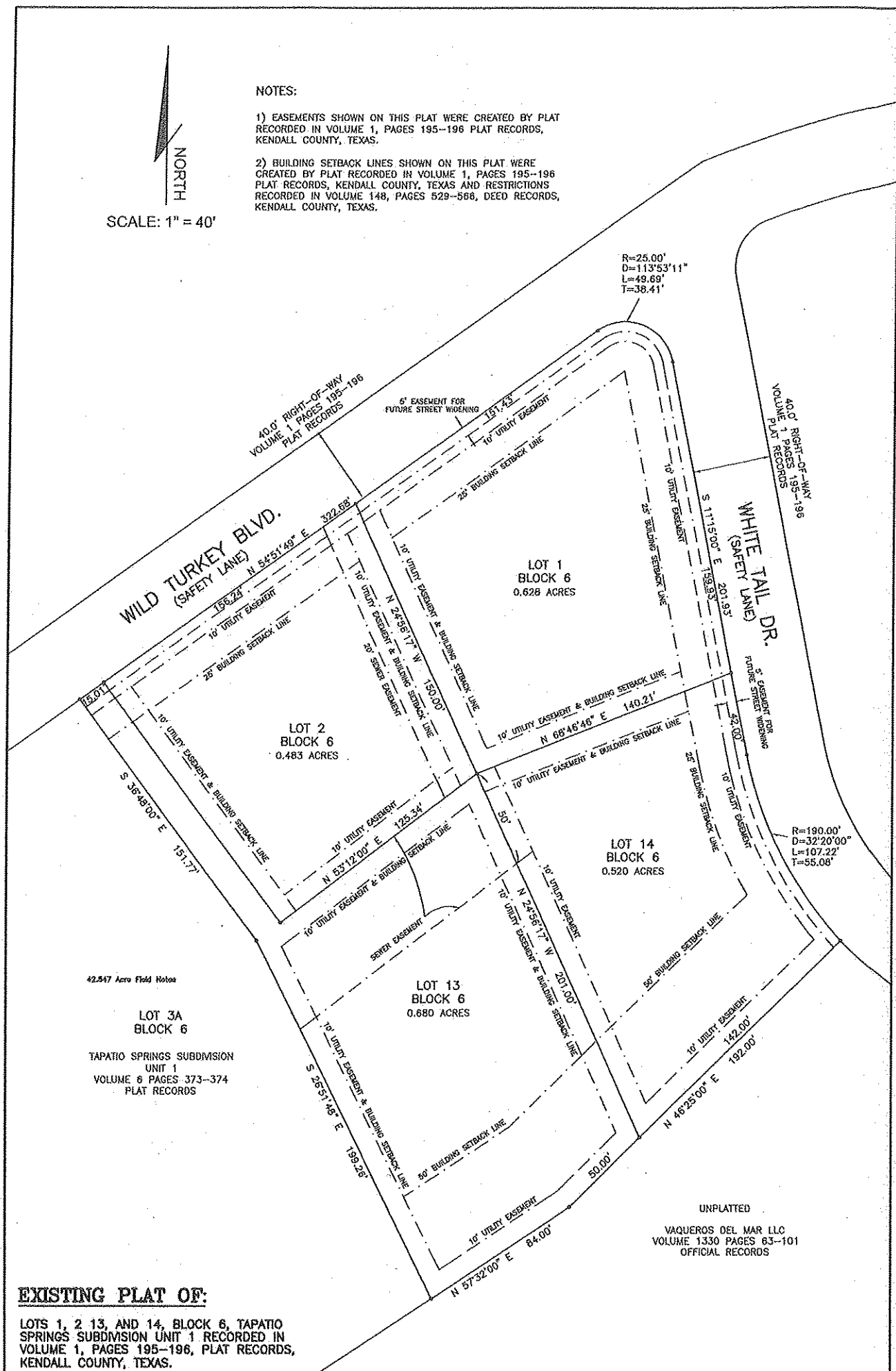
NOTES:

1) EASEMENTS SHOWN ON THIS PLAT WERE CREATED BY PLAT RECORDED IN VOLUME 1, PAGES 195-196 PLAT RECORDS, KENDALL COUNTY, TEXAS.

2) BUILDING SETBACK LINES SHOWN ON THIS PLAT WERE CREATED BY PLAT RECORDED IN VOLUME 1, PAGES 195-196 PLAT RECORDS, KENDALL COUNTY, TEXAS AND RESTRICTIONS RECORDED IN VOLUME 148, PAGES 529-568, DEED RECORDS, KENDALL COUNTY, TEXAS.

NORTH

SCALE: 1" = 40'



42.547 Acre Field Notes

LOT 3A
BLOCK 6

TAPATIO SPRINGS SUBDIVISION
UNIT 1
VOLUME 6 PAGES 373-374
PLAT RECORDS

EXISTING PLAT OF:

LOTS 1, 2, 13, AND 14, BLOCK 6, TAPATIO
SPRINGS SUBDIVISION UNIT 1 RECORDED IN
VOLUME 1, PAGES 195-196, PLAT RECORDS,
KENDALL COUNTY, TEXAS.

UNPLATTED

VAQUEROS DEL MAR LLC
VOLUME 1330 PAGES 63-101
OFFICIAL RECORDS



SCALE: 1" = 40'

WILD TURKEY BLVD.
(SAFETY LANE)

40.0' RIGHT-OF-WAY
VOLUME 1 PAGES 195-196
PLAT RECORDS

FOUND 1/2" STEEL ROD

N 37°06'17" W

151.55'

FOUND 3/4" STEEL ROD

LOT 3A
BLOCK 6

TAPATIO SPRINGS SUBDIVISION
UNIT 1
VOLUME 6 PAGES 373-374
PLAT RECORDS

N 27°12'16" W

199.12'

**AMENDING PLAT OF:
TAPATIO SPRINGS SUBDIVISION UNIT 1**

ESTABLISHING LOT 1A, BLOCK 6, BEING 2.311 ACRES,
COMPRISED OF LOTS 1, 2, 13 AND 14, BLOCK 6, TAPATIO
SPRINGS SUBDIVISION UNIT 1 RECORDED IN VOLUME 1,
PAGES 195-196, PLAT RECORDS, KENDALL COUNTY, TEXAS.

LOT 1A
BLOCK 6
2.311 ACRES

322.87'

5' EASEMENT FOR
FUTURE STREET WIDENING

SET 1/2" STEEL ROD
WITH AN ORANGE "RPLS
5207" PLASTIC CAP

R=28.00'
D=113°53'11"
L=49.69'
Cd=S 68°29'02" E 41.91'

SET 1/2" STEEL ROD
WITH AN ORANGE "RPLS
5207" PLASTIC CAP

40.0' RIGHT-OF-WAY
VOLUME 1 PAGES 195-196
PLAT RECORDS

WHITE TAIL DR.
(SAFETY LANE)

S 11°32'26" E

201.93'

FOUND 3/4" STEEL ROD

R=190.00'
D=32°20'00"
L=107.22'
Cd=S 27°43'21" E 105.80'

5' EASEMENT FOR
FUTURE STREET WIDENING

FOUND STEEL ROD WITH A
RED MARKING-HOOFER ENG
& SURVEY PLASTIC CAP

FOUND 3/4" STEEL ROD

S 57°15'02" W
83.93'

S 46°06'36" W

192.07'

UNPLATTED
VAQUEROS DEL MAR LLC
VOLUME 1330 PAGES 63-101
OFFICIAL RECORDS

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2/23/15
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Amending Plat Lot 134R, Tapatio Springs Unit 18, Phase I

REQUESTED BY: Richard Tobolka – Development Manager
(Please print your name and title)

PHONE NUMBER/EXTENSION: ext. 250

TIME NEEDED FOR PRESENTATION: 5 minutes

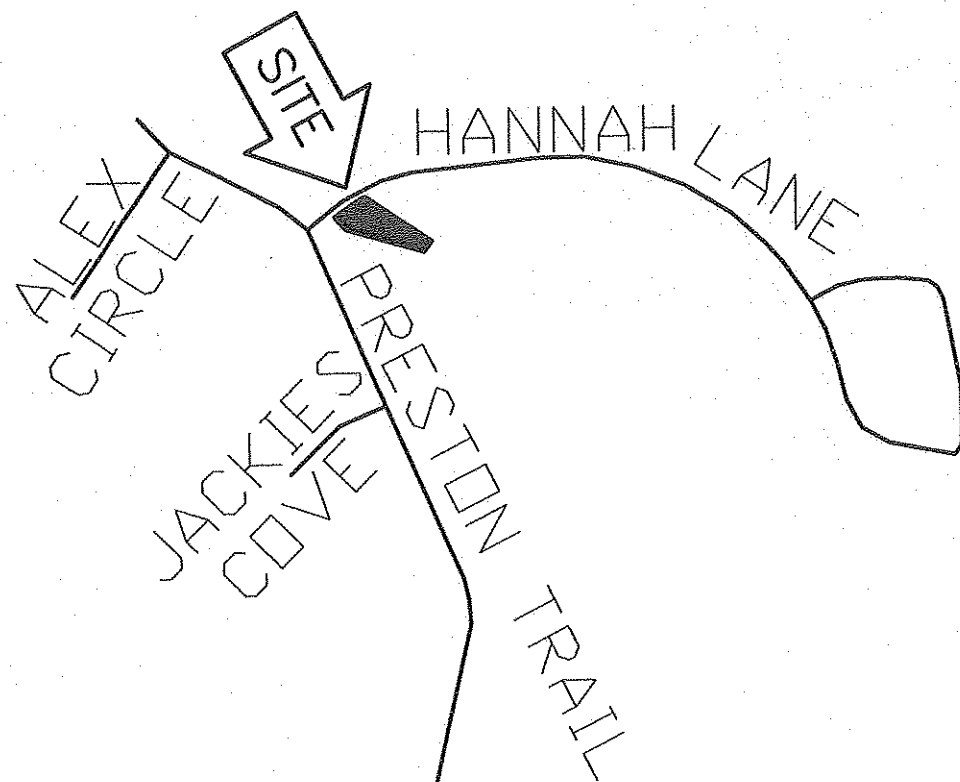
WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on a Amending Plat of Lot 134R, Tapatio Springs, Unit 18 (Garden
Home Subdivision), Phase I Kendall County Texas in accordance to section 209 of the Kendall
County Development Rules & Regulations. The purpose of the Amending Plat is to change the
front building setback from 25ft to 20ft (Donald and Laura English)

Mike Fincke, Commissioner Pct. 1

LOCATION MAP

SCALE: 1" = 1000'



EXISTING

HANNAH LANE
40' ROW

C1

L2

*S 56°42'25" E 223.91'

LOT 134R
0.43 of an acre

S 74°33'53" E 225.62'

L1

Curve	Radius	Length
C1	480.00'	103.84'

Course	Bearing	Distance
L1	S 35°22'21" W	37.22'
L2	N 43°51'34" W	48.51'

LOT 133R
TAPATIO SPRINGS, UNIT 18
(GARDEN HOME SUBDIVISION)
VOLUME 4, PAGES 208-210, KCPR

COMMON AREA 14.64 ACRES
TAPATIO SPRINGS, UNIT 18
(GARDEN HOME SUBDIVISION)
VOLUME 4, PAGES 136-139, KCPR

AMENDED

HANNAH LANE
40' ROW

LOT 133R
TAPATIO SPRINGS, UNIT 18
(GARDEN HOME SUBDIVISION)
VOLUME 4, PAGES 208-210, KCPR

LOT 134R-1
0.43 of an acre

Cotton Spindle
Found

Course	Bearing	Distance
L1	S 35°16'27" W	37.17'
L2	N 43°50'26" W	48.47'

Course	Bearing	Distance
C1	Rad: 480.00'	Arc: 103.62'
	Tan: 52.01'	CA: 12°22'06"
	Chd: N 55°42'33" E	103.42'

COMMON AREA 14.64 ACRES
TAPATIO SPRINGS, UNIT 18
(GARDEN HOME SUBDIVISION)
VOLUME 4, PAGES 136-139, KCPR

AGENDA ITEM REQUEST
KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2/23/15
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Request for Relief - ⁴³¹421 Highway 27, Comfort

REQUESTED BY: Richard Tobolka - Development Manager
(Please print your name and title)

PHONE NUMBER/EXTENSION: _____ ext. 250

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on a request for relief from section 300.1100 of the Kendall County

Development Rules and Regulations for minimum road frontage and lot density. Minimum road

frontage is 100 ft with tract 1 having 132ft and tract 2 with 84ft. Maximum lot density is 4.0

acres per lot with proposed tracts density is 0.214 acres. (Schatzie Norris)

Royce Steubing, Commissioner Pct. 4

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date 43 2/13/15
2. Location of Property: 431 Highway 27
Comfort TX 78013
3. Name of Subdivision (If Applicable): Township of Comfort
4. Property Owner/Developer Name: Schatzie Norris
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations and state the relief requested:
Section 300.1100 road frontage and density
per section 300.1100 minimum road frontage is 100ft
per section 300.1100 maximum density is 4.0 acres per hect
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. Are there special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land: _____ (if "yes" please state the special circumstances or conditions)
The Walden brothers are wanting to make an investment in their garage business in lieu of renting. They are young and I appreciate their intentions
 - b. Is relief necessary for the preservation and enjoyment of a substantial property right of yours? _____ (if "yes", please state the substantial property right involved)
Relief is necessary for the boys to invest in their future

Schatzie Norris
Property Owner Signature

SCHATZIE NORRIS
Print Owner Name

Phone Number [REDACTED]

Date February 13, 2015

SCALE: 1"=30'

S 61°00'00" E, 6.11

POINT OF
BEGINNING
TRACT 1

RENE A. PATTERSON, II
ET UX
0.380 ACRES
VOL. 133, PGS. 647-650

FOUR STEPS

FENCE
OUT 0.5'

HENRY B. HIPPER, ET UX
0.193 ACRES
VOL. 254, PGS. 344-346

N 61°00'13" W 131.25'
(N 61°00'00" W 131.30')

FLORENCE SCHLADDER
TRACT
VOL. 79, PGS. 99-100

NOTE: THE SURVAY SURVEYOR WAS NOT PROVIDED A CURRENT TITLE COMMITMENT AND THERE MAY BE EASEMENTS, RIGHTS OF WAY OR OTHER INSTRUMENTS OF RECORD WHICH MAY AFFECT THIS PROPERTY WHICH ARE NOT SHOWN ON THE PAGE OF THIS SURVEY.

NOTE
BEARINGS SHOWN HEREON ARE BASED ON RECORD
DATA INDICATED BELOW

[illegible]

Property Address: 405 STATE HIGHWAY 27
 Property Description: TRACT 1: Being 0.213 acres of land, more or less, out of the Jones Rangeland Survey, Tract 17, Abstract 392, Kendall County, being out of tract 1427 acres tract of land described by the Warranty Deed with Vendor's Lien recorded in Volume 813, Page 473, Official Public of Kendall County, Texas, said 0.213 acre, being more particularly described by map and bench attached hereto.
 TRACT 2: Being 0.213 acres of land, more or less, out of the Jones Rangeland Survey, Abstract 392, Kendall County, being out of tract 1427 acres tract of land described by Warranty Deed with Vendor's Lien recorded in Volume 813, Page 473, Official Public of Kendall County, Texas, said 0.213 acres being more particularly described by map and bench attached hereto.

City: STEPHEN & HILSE HOLDEN

I, MAURICE J. KENNEDY, Registered Professional Land Surveyor, State of Texas, do hereby certify that the above plat represents an actual survey made on the ground under my supervision, and there are no discrepancies, omissions, alterations or errors of boundary lines, or any encroachment or overlapping of improvements, to the best of my knowledge and belief, except as shown herein.

MARK J. EWALD
Registered Professional Land Surveyor
Texas Registration No. 50662

STATE HIGHWAY 27

TRACT 7
9.318 SQ. FT.
0.214 ACRES

ONE STORY
METAL
TRACT 2
289 SQ. FT.
213 ACRES

ONE STOP
INVESTIGATED
BY BERNARD

POINT OF
BEGINNING
TRACT 2

WESTAR ALAMO
ENGINEERS AND SURVEYORS, L.L.C.
1101 W. ILLINOIS, TEXAS 79023-1008
(817) 252-9200 FAX (817) 252-9202

LEGEND

- ▲ - CALLED OUT POINT
- △ - 1/2" HIGH BOB
- △ - 1/2" HIGH BOB TO 1/2"
- △ - SECOND INFORMATION
- △ - BUILDING SEARCH
- △ - CONTROLLING INFORMATION
- △ - OVERVIEW ILLUSTRATION
- △ - POWER POLE
- △ - BASE THREE

DRAWN BY: AMS/EL



DATE: 00/00/2012

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Revised - Job Description

REQUESTED BY: Staci Decker, Elections Administrator
(Please print your name and title)

PHONE NUMBER/EXTENSION: 609

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action concerning revised job
descriptions and classification for Deputy Voter
Registrar. and Deputy Elections Administrator.

KENDALL COUNTY CLASS SPECIFICATION
DEPUTY VOTER REGISTRAR
Grade: 8

GENERAL SUMMARY

Under general supervision, the purpose of the position is to assist the Elections Administrator in the duties associated with voter registration. Employees in this classification are responsible for ensuring the voter registration process maintain a high level of professional standards in order to earn and preserve public confidence in the electoral process.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Process daily voter registration applications using the Voter Registration System and ensures accuracy and completeness; maintains accurate and up-to-date voter registration data and files; maintains voter registration database.

Determine voter eligibility by checking records including DPS, State, and felony records and the Voter Registration system.

Resolve Task Summary as assigned on the Voter Registration System.

Research data received from the District and County Clerks' office. Prepares and maintains all correspondence to affected voters.

Research returned certificates or correspondence sent to voters and responds according to current office policies and procedures.

Compile, organize and secure all temporary and permanent voter registration records according to the retention schedule set forth by the Texas Election Code and Texas Government Code.

Assist the Elections Administrator and Deputy Elections Administrator in conducting elections within Kendall County, including local, state and national elections.

Provide public assistance regarding voter registration issues/questions.

Maintain knowledge and compliance with all Voter Registration and Election laws that pertain to the position.

Must be available to work extended hours and/or weekends when necessary.

When required, attend seminars and conferences that are beneficial to the conduct of elections and voter registration.

Perform other duties as assigned within the scope of the department.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by one year experience of clerical or administrative work, preferably with a governmental entity. Also requires one year experience in computer and data entry skills.

LICENSES AND CERTIFICATIONS

Possess a valid driver's license or obtain a State of Texas driver's license within 90 days.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Principles and processes for providing customer services, including needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Election and voter registration laws are not required but preferred.
- Modern office procedures and equipment.
- Correct English usage and grammar

Ability to:

- Utilize various advisory and design data and information such as voter registration files, election results, and budget.
- Provide guidance assistance and/or interpretation to others on how to apply procedures and standards to specific situations.
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with voters, candidates and the general public.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert physical work in an office environment in a mainly sedentary position.
- Must occasionally lift and/or move over 25 pounds.

SPECIAL REQUIREMENT:

- Must be an eligible voter in the state of Texas.
- Criminal History Background check, conducted by Kendall County.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.

DRAFT

KENDALL COUNTY CLASS SPECIFICATION

DEPUTY ELECTIONS ADMINISTRATOR

Grade: 10

GENERAL SUMMARY

Under general supervision, the purpose of the position is to assist the Elections Administrator in elections administration. Employees in this classification are responsible for ensuring voting processes maintain a high level of professional election standards in order to earn and preserve public confidence in the electoral process.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Assist the Elections Administrator in conducting elections within Kendall County, including local, state and national elections.

Supervises and directs the activities of the Elections Department in the absence of the Elections Administrator.

Provide administrative support to the Elections Administrator and the Elections Department; provide assistance and guidance to voter registration staff.

Prepare election supplies for use during Early Voting and on Election Day.

Assist in the preparation, setup and testing of electronic equipment and software.

Assist the Elections Administrator with election reporting.

Maintain security of election equipment and records.

Compile, organize and secure temporary and permanent election records according to the retention schedule set forth by the Texas Election Code and Texas Government Code.

Handle the processing of Ballot By Mail applications.

Communicate with poll workers regarding training, work schedule and polling place procedures.

Sort and file forms, reports, correspondence and other related documents.

Maintain voter registration database and street index; and review various maps to properly assign districts to street address ranges.

Assist the Elections Administrator with the process of redistricting.

Provide public assistance regarding election issues/questions.

Maintain office supply inventory, prepare purchase orders or requisitions as necessary.

Sort and deliver incoming mail.

Must be available to work extended hours and/or weekends when necessary.

When required, attend seminars and conferences that are beneficial to the conduct of elections and voter registration.

Drive to and from polling locations on Election Day if problems arise and run errands for the office throughout the year.

Occasionally attend/present information on behalf of the Elections Administrator, to include: Commissioners Court meetings, Poll Worker training sessions and Public Hearings.

Perform other duties as assigned within the scope of the department.

EXPERIENCE AND TRAINING

High school diploma or GED; supplemented by two years' experience of clerical or administrative work, preferably with a governmental entity. Business school, two years college attendance, or special training may be substituted. Also requires two years' experience in computer and data entry skills.

LICENSES AND CERTIFICATIONS

Possess a valid driver's license or obtain a State of Texas driver's license within 90 days.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Principles and processes for providing customer service, including needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Election and voter registration laws are not required but preferred.
- Modern office procedures and equipment.
- Microsoft Office, to include: Excel, Word, Publisher and Outlook.
- Correct English usage and grammar.

Ability to:

- Utilize various advisory and design data and information such as voter registration files, election results, and budget.
- Provide guidance assistance and/or interpretation to others on how to apply procedures and standards to specific situations.
- Communicate verbally and in writing so as to allow comprehension by receiving party.
- Understand and exchange information with supervisors and co-workers when receiving assignments and instructions.
- Communicate and interact with voters, candidates and the general public.
- Follow safe work practices including workplace safety policies and procedures.
- Walk, stand, and sit.
- Exert physical work in an office environment in a mainly sedentary position.
- Must occasionally lift and/or move over 25 pounds.

SPECIAL REQUIREMENT:

- Must be an eligible voter in the State of Texas.
- Criminal History Background check, conducted by Kendall County.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02-23-15 _____
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Resolution for Grant Application

REQUESTED BY: Al Auxier, Sheriff

PHONE #/EXT: 249-9721 Ext: 128

TIME NEEDED FOR PRESENTATION: 5 Min.

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action to accept Resolution for Kendall County Sheriff's Office grant application for the Watch Guard In-car Video System upgrade project.

RESOLUTION

WHEREAS, The Kendall County, Texas Commissioners Court find it in the best interest of the citizens of Kendall County that the Sheriff's Office JAG Grant for the Watch Guard In-car Video System Upgrade project be operated for the year 2015-2016; and

WHEREAS, The Kendall County, Texas Commissioners Court agree to provide applicable matching funds, if any, for the said project as required by the Edward Byrne Justice Assistance Formula Grant (JAG) Program grant application; and

WHEREAS, The Kendall County, Texas Commissioners Court agree that in the event of loss or misuse of the Criminal Justice Division funds, The Kendall County, Texas Commissioners assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, The Kendall County, Texas Commissioners Court designates Kendall County Sheriff Al Auxier as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Kendall County, Texas Commissioners Court approves submission of the grant application for the Sheriff's Office JAG Grant for the Watch Guard In-car Video System Upgrade to the Office of the Governor, Criminal Justice Division.

Signed by:

Darrel L. Lux
Kendall County Judge

Mike Flincke
Commissioner Pct. 1

Richard. W. Elkins
Commissioner Pct. 2

Tommy Pfeiffer
Commissioner Pct. 3

Royce Steubing
Commissioner Pct. 4

Passed and Approved this 23rd of February, 2015.

Grant Number: 2888101

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02-23-15 _____
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Racial Profiling Report

REQUESTED BY: Al Auxier, Sheriff

PHONE #/EXT: 249-9721 Ext: 128

TIME NEEDED FOR PRESENTATION: 5 Min.

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action to accept Kendall County Sheriff's Office Racial Profiling Report

Kendall County Sheriff's Office

Racial Profiling Report

2014



Sheriff Al Auxier

KENDALL COUNTY SHERIFF'S OFFICE

RACIAL PROFILING REPORT 2014

The Kendall County Sheriff's Office, in accordance with the Texas Racial Profiling Law, has been collecting law enforcement contact data for the purpose of identifying and responding to concerns regarding racial profiling practices. It is my hope that the findings in this report will serve as evidence that the Kendall County Sheriff's Office continues to strive towards the goal of maintaining strong relations with all members of the community.

In this report, the reader will encounter several sections designed at providing background information on the rationale and objectives of the Texas Racial Profiling Law. Other sections contain information relevant to the institutional policies adopted by the Kendall County Sheriff's Office prohibiting the practice of racial profiling.

This report may differ from previous reports due to changes in the Texas Racial Profiling Law. Law enforcement agencies are no longer required to compare demographic data for their respective jurisdiction to traffic stop data; however, we must now report the data to the Texas Commission on Law Enforcement.

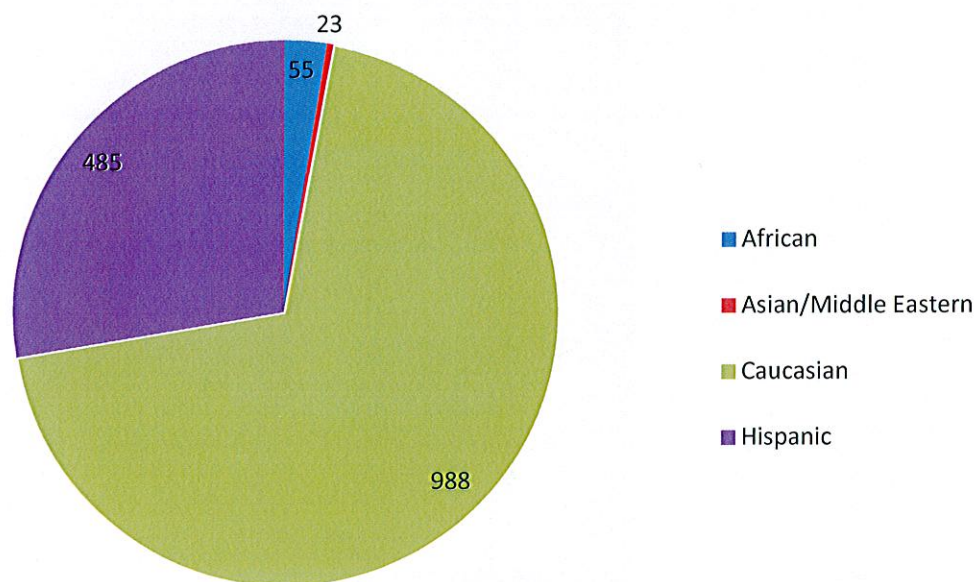
Analysis

The data presented in this report contains information on traffic stops or Kendall County Deputy traffic contacts with the public between January 1, 2014 and December 31, 2014. During that time frame there were no complaints alleging racial profiling. Additionally, internal reviews of recorded traffic stops and a review of citations issued does not support any evidence of racial profiling on the part of Kendall County Deputies.

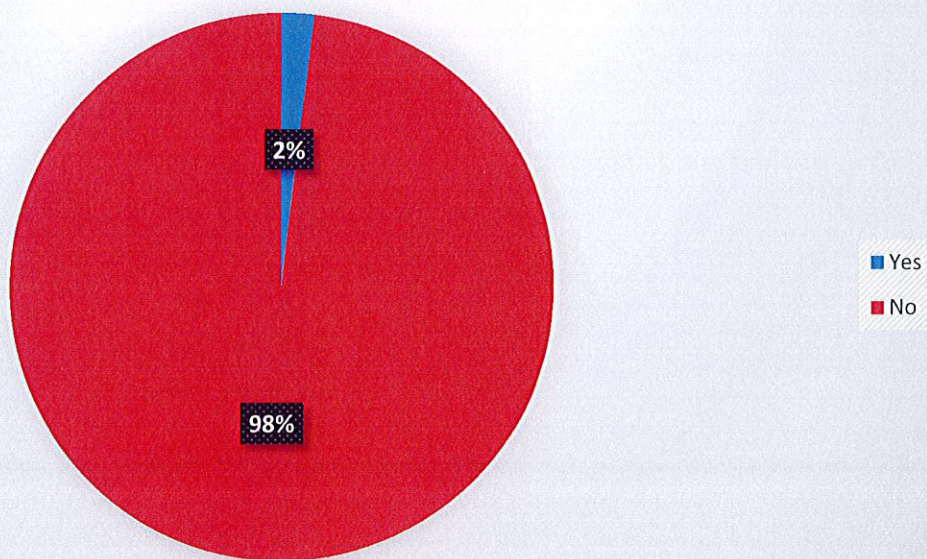
During 2014, 1,451 traffic stops were made which resulted in a traffic citation. Seventy-one (71) traffic stops resulted in an arrest and 29 traffic stops resulted in an arrest and citation. The total number of traffic stops was 1,551. Approximately 3.5% of persons stopped were African, with 64% of persons stopped being Caucasian and 31% Hispanic. Asian or Middle Eastern accounted for 1.5% of the traffic stops.

We believe the findings suggest the Kendall County Sheriff's Office does not currently experience a problem regarding racial profiling. The continuing effort to collect law enforcement contact data will assure an on-going evaluation of the Kendall County Sheriff's Office practices. Thus, allowing for the citizens of Kendall County to benefit from professional and courteous service from their Sheriff's Office.

Motor Vehicle Stops



Race or Ethnicity Known Prior to Stop



Art. 2.131. RACIAL PROFILING PROHIBITED. A peace officer may not engage in racial profiling.

Art. 2.132. LAW ENFORCEMENT POLICY ON RACIAL PROFILING. (a) In this article:

(1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make motor vehicle stops in the routine performance of the officers' official duties.

(2) "Motor vehicle stop" means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.

(3) "Race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, Native American, or Middle Eastern descent.

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

(1) clearly define acts constituting racial profiling;

(2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;

(3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provide public education relating to the agency's complaint process;

(5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;

(6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:

(A) the race or ethnicity of the individual detained;

(B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Texas Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

(c) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

(d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law enforcement motor vehicle regularly used to make motor vehicle stops and transmitter-activated equipment in each agency law enforcement motorcycle regularly used to make motor vehicle stops. If a law enforcement agency installs video or audio equipment as provided by this subsection, the policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.

(e) A report required under Subsection (b)(7) may not include identifying information about a peace officer who makes a motor vehicle stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the collection of information as required by a policy under Subsection (b)(6).

(f) On the commencement of an investigation by a law enforcement agency of a complaint described by Subsection (b)(3) in which a video or audio recording of the occurrence on which the complaint is based was made, the agency shall promptly provide a copy of the recording to the peace officer who is the subject of the complaint on written request by the officer.

(g) On a finding by the Texas Commission on Law Enforcement that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b)(7), the commission shall begin disciplinary procedures against the chief administrator.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 25, eff. September 1, 2009.

Acts 2013, 83rd Leg., R.S., Ch. 93 (S.B. 686), Sec. 2.05, eff. May 18, 2013.

Art. 2.133. REPORTS REQUIRED FOR MOTOR VEHICLE STOPS. (a) In this article, "race or ethnicity" has the meaning assigned by Article 2.132(a).

(b) A peace officer who stops a motor vehicle for an alleged violation of a law or ordinance shall report to the law enforcement agency that employs the officer information relating to the stop, including:

(1) a physical description of any person operating the motor vehicle who is detained as a result of the stop, including:

(A) the person's gender; and

(B) the person's race or ethnicity, as stated by the person or, if the person does not state the person's race or ethnicity, as determined by the officer to the best of the officer's ability;

(2) the initial reason for the stop;

(3) whether the officer conducted a search as a result of the stop and, if so, whether the person detained consented to the search;

(4) whether any contraband or other evidence was discovered in the course of the search and a description of the contraband or evidence;

(5) the reason for the search, including whether:

(A) any contraband or other evidence was in plain view;

(B) any probable cause or reasonable suspicion existed to perform the search;

or

(C) the search was performed as a result of the towing of the motor vehicle or the arrest of any person in the motor vehicle;

(6) whether the officer made an arrest as a result of the stop or the search, including a statement of whether the arrest was based on a violation of the Penal Code, a violation of a traffic law or ordinance, or an outstanding warrant and a statement of the offense charged;

(7) the street address or approximate location of the stop; and

(8) whether the officer issued a written warning or a citation as a result of the stop.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Art. 2.134. COMPILATION AND ANALYSIS OF INFORMATION COLLECTED. (a) In this article:

(1) "Motor vehicle stop" has the meaning assigned by Article 2.132(a).

(2) "Race or ethnicity" has the meaning assigned by Article 2.132(a).

(b) A law enforcement agency shall compile and analyze the information contained in each report received by the agency under Article 2.133. Not later than March 1 of each year, each law enforcement agency shall submit a report containing the incident-based data compiled during the previous calendar year to the Texas Commission on Law Enforcement and, if the law enforcement agency is a local law enforcement agency, to the governing body of each county or municipality served by the agency.

(c) A report required under Subsection (b) must be submitted by the chief administrator of the law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, and must include:

(1) a comparative analysis of the information compiled under Article 2.133 to:

(A) evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities; and

(B) examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction; and

(2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

(d) A report required under Subsection (b) may not include identifying information about a peace officer who makes a motor vehicle stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the reporting of information required under Article 2.133(b)(1).

(e) The Texas Commission on Law Enforcement, in accordance with Section 1701.162, Occupations Code, shall develop guidelines for compiling and reporting information as required by this article.

(f) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

(g) On a finding by the Texas Commission on Law Enforcement that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b), the commission shall begin disciplinary procedures against the chief administrator.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 27, eff. September 1, 2009.

Acts 2013, 83rd Leg., R.S., Ch. 93 (S.B. 686), Sec. 2.06, eff. May 18, 2013.

Art. 2.135. PARTIAL EXEMPTION FOR AGENCIES USING VIDEO AND AUDIO EQUIPMENT. (a) A peace officer is exempt from the reporting requirement under Article 2.133 and the chief administrator of a law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, is exempt from the compilation, analysis, and reporting requirements under Article 2.134 if:

(1) during the calendar year preceding the date that a report under Article 2.134 is required to be submitted:

(A) each law enforcement motor vehicle regularly used by an officer employed by the agency to make motor vehicle stops is equipped with video camera and transmitter-activated equipment and each law enforcement motorcycle regularly used to make motor vehicle stops is equipped with transmitter-activated equipment; and

(B) each motor vehicle stop made by an officer employed by the agency that is capable of being recorded by video and audio or audio equipment, as appropriate, is recorded by using the equipment; or

(2) the governing body of the county or municipality served by the law enforcement agency, in conjunction with the law enforcement agency, certifies to the Department of Public Safety, not later than the date specified by rule by the department, that the law enforcement agency needs funds or video and audio equipment for the purpose of installing video and audio equipment as described by Subsection (a)(1)(A) and the agency does not receive from the state funds or video and audio equipment sufficient, as determined by the department, for the agency to accomplish that purpose.

(b) Except as otherwise provided by this subsection, a law enforcement agency that is exempt from the requirements under Article 2.134 shall retain the video and audio or audio documentation of each motor vehicle stop for at least 90 days after the date of the stop. If a complaint is filed with the law enforcement agency alleging that a peace officer employed by the agency has engaged in racial profiling with respect to a motor vehicle stop, the agency shall retain the video and audio or audio record of the stop until final disposition of the complaint.

(c) This article does not affect the collection or reporting requirements under Article 2.132.

(d) In this article, "motor vehicle stop" has the meaning assigned by Article 2.132(a).

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 28, eff. September 1, 2009.

Art. 2.136. LIABILITY. A peace officer is not liable for damages arising from an act relating to the collection or reporting of information as required by Article 2.133 or under a policy adopted under Article 2.132.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Art. 2.137. PROVISION OF FUNDING OR EQUIPMENT. (a) The Department of Public Safety shall adopt rules for providing funds or video and audio equipment to law enforcement agencies for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), including specifying criteria to prioritize funding or equipment provided to law enforcement agencies. The criteria may include consideration of tax effort, financial hardship, available revenue, and budget surpluses. The criteria must give priority to:

(1) law enforcement agencies that employ peace officers whose primary duty is traffic enforcement;

(2) smaller jurisdictions; and

(3) municipal and county law enforcement agencies.

(b) The Department of Public Safety shall collaborate with an institution of higher education to identify law enforcement agencies that need funds or video and audio equipment for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A). The collaboration may include the use of a survey to assist in developing criteria to prioritize funding or equipment provided to law enforcement agencies.

(c) To receive funds or video and audio equipment from the state for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency needs funds or video and audio equipment for that purpose.

(d) On receipt of funds or video and audio equipment from the state for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency has installed video and audio equipment as described by Article 2.135(a)(1)(A) and is using the equipment as required by Article 2.135(a)(1).

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Art. 2.138. RULES. The Department of Public Safety may adopt rules to implement Articles 2.131-2.137.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Art. 2.1385. CIVIL PENALTY. (a) If the chief administrator of a local law enforcement agency intentionally fails to submit the incident-based data as required by Article 2.134, the agency is liable to the state for a civil penalty in the amount of \$1,000 for each violation. The attorney general may sue to collect a civil penalty under this subsection.

(b) From money appropriated to the agency for the administration of the agency, the executive director of a state law enforcement agency that intentionally fails to submit the incident-based data as required by Article 2.134 shall remit to the comptroller the amount of \$1,000 for each violation.

(c) Money collected under this article shall be deposited in the state treasury to the credit of the general revenue fund.

Added by Acts 2009, 81st Leg., R.S., Ch. 1172 (H.B. 3389), Sec. 29, eff. September 1, 2009.

TIER 1 - PARTIAL EXEMPTION RACIAL PROFILING REPORT

Agency Name: KENDALL CO. SHERIFF'S OFFICE
Reporting Date: 01/08/2015
TCOLE Agency Number: 259100
Chief Administrator: AL AUXIER
Agency Contact Information: Phone: (830) 249-9721
Email: 1
Mailing Address:
KENDALL CO. SHERIFF'S OFFICE
6 Staudt Street
Boerne, Tx 78006

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1) – Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

KENDALL CO. SHERIFF'S OFFICE has adopted a detailed written policy on racial profiling. Our policy:

- (1) clearly defines acts constituting racial profiling;
- (2) strictly prohibits peace officers employed by the KENDALL CO. SHERIFF'S OFFICE from engaging in racial profiling;
- (3) implements a process by which an individual may file a complaint with the KENDALL CO. SHERIFF'S OFFICE if the individual believes that a peace officer employed by the KENDALL CO. SHERIFF'S OFFICE has engaged in racial profiling with respect to the individual;
- (4) provides public education relating to the agency's complaint process;
- (5) requires appropriate corrective action to be taken against a peace officer employed by the KENDALL CO. SHERIFF'S OFFICE who, after an investigation, is shown to have engaged in racial profiling in violation of the KENDALL CO. SHERIFF'S OFFICE's policy adopted under this article;
- (6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) the race or ethnicity of the individual detained;

**KENDALL CO. SHERIFF'S OFFICE Motor Vehicle Racial Profiling
Information**

Number of motor vehicle stops:

1. 1451 citation only
2. 71 arrest only
3. 29 both
4. 1551 Total (4, 11, 14 and 17 must be equal)

Race or Ethnicity:

5. 55 African
6. 13 Asian
7. 988 Caucasian
8. 485 Hispanic
9. 10 Middle Eastern
10. 0 Native American
11. 1551 Total (lines 4, 11, 14 and 17 must be equal)

Race or Ethnicity known prior to stop?

12. 30 Yes
13. 1521 No
14. 1551 Total (lines 4, 11, 14 and 17 must be equal)

Search conducted?

15. 146 Yes
16. 1405 No
17. 1551 Total (lines 4, 11, 14 and 17 must be equal)

Was search consented?

18. 98 Yes
19. 48 No
20. 146 Total (must equal line 15)

(B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) The Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

I certify these policies are in effect.

Executed by: **AL AUXIER**

Chief Administrator

KENDALL CO. SHERIFF'S OFFICE

Date: 01/08/2015



Filing a Complaint with the Kendall County Sheriff's Office

*The following information is available to the public as part of an educational campaign aimed at informing community members of the complaint process relevant to violations of the Texas Racial Profiling Law.

UNDERSTANDING THE PROCESS

Once an individual has filed a complaint regarding racial profiling, he/she should expect the following process to commence:

THE INTERVIEW

A supervisor (rank of sergeant or higher) will interview the individual filing the complaint. The supervisor will ask questions about what happened. It is possible that the supervisor may be able to explain the Deputy(s)' actions to your satisfaction.

- Usually, the alleged victim will be interviewed at the Sheriff's Office Main Building. It is possible that he/she may be videotaped during the interview.
 - Complainant will be asked to put his/her complaint in writing per state law.
 - The individual filing the complaint may bring a lawyer, family member or friend to the interview.
 - The supervisor will ask the individual filing a complaint for the names of witnesses and other Law Enforcement officers that may know facts about the complaint.
 - Photographs may be taken of any injuries that the alleged victim think are related to the complaint.
-

THE INVESTIGATION

After the interview, the Kendall County Sheriff's Office will investigate the alleged misconduct. Investigators will talk to witnesses and visit the site of the incident.

- The investigators will consist of supervisors assigned by the Chief Deputy.
- All Deputies will be interviewed and witnesses whom the alleged victim has named will be contacted and interviewed, if they agree.

- The alleged victim will receive a letter regarding the progress of the investigation. Although it is impossible to estimate how long the investigation will take, the alleged victim will receive periodic reports on its status.
 - A report will then be prepared.
-

THE REVIEW PROCESS

The Chief Deputy reviews every complaint after the investigation is completed and a report is written.

- If the complaint includes excessive force or charges a Deputy with a crime, it will also be referred to be investigated by the Texas Rangers.
 - The Chief Deputy will review your complaint, statement's from all witnesses and reports from the investigation. The Chief Deputy may ask for additional information before making his recommendations to the Sheriff.
 - The Sheriff reviews the results of all investigations and makes the final decision on all complaints.
-

THE FINDINGS

The results of your complaint are called "findings." There are four possible findings:

- **Sustained** - The complaint has been supported: The deputy(s) involved acted improperly and may be disciplined.
- **Unfounded** - The investigation found no basis to the complaint filed.
- **Exonerated** - The deputy(s) involved acted properly and will not be disciplined; or
- **Not provable** - There was not enough evidence to prove the complaint true or false so no further action will be taken.

The Sheriff will decide on a finding after the complaint has been reviewed. The alleged victim will also be informed of the final decision through an official letter.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Racial Profiling Reports

REQUESTED BY: Robbie Pankratz, Constable Precinct 4
(Please print your name and title)

PHONE #/EXT: 679 TIME NEEDED FOR PRESENTATION: 3 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Consideration and action to accept the Racial Profiling Report for Constable Precinct 4.

Racial Profiling Totals

Month: January

Year: 2014

Officer: Pankratz

Badge: 264

Total Contacts

5

Total Searches

0

Nat Amer

Other

Officer: Pankratz		Contacts					Caucasian			African			Hispanic			Asian			Nat Amer			Other			
Date		Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month	January
Year	2014

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	2	40.00	0	#####	0	#####	0	#####	0	#####
African	1	20.00	0	#####	0	#####	0	#####	0	#####
Hispanic	2	40.00	0	#####	0	#####	0	#####	0	#####
Asian	0	0.00	0	#####	0	#####	0	#####	0	#####
Native American	0	0.00	0	#####	0	#####	0	#####	0	#####
Other	0	0.00	0	#####	0	#####	0	#####	0	#####
Total	5	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: February Year: 2014
 Officer: Pankratz Badge: 264

Total Contacts			25
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	20	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month	February
Year	2014

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	20	80.00	0	#####	0	#####	0	#####	0	#####
African	0	0.00	0	#####	0	#####	0	#####	0	#####
Hispanic	5	20.00	0	#####	0	#####	0	#####	0	#####
Asian	0	0.00	0	#####	0	#####	0	#####	0	#####
Native American	0	0.00	0	#####	0	#####	0	#####	0	#####
Other	0	0.00	0	#####	0	#####	0	#####	0	#####
Total	25	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: March Year: 2014
Officer: Pankratz Badge: 264

Total Contacts			14
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	12	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month Year	March 2014
---------------	---------------

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	12	85.71	0	#####	0	#####	0	#####	0	#####
African	0	0.00	0	#####	0	#####	0	#####	0	#####
Hispanic	2	14.29	0	#####	0	#####	0	#####	0	#####
Asian	0	0.00	0	#####	0	#####	0	#####	0	#####
Native American	0	0.00	0	#####	0	#####	0	#####	0	#####
Other	0	0.00	0	#####	0	#####	0	#####	0	#####
Total	14	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: April Year: 2014

Officer: Pankratz Badge: 264

Total Contacts			8
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	4	1	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month	April
Year	2014

Race/ Ethnicity		Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
		N	%	N	%	N	%	N	%	N	%
Caucasian		4	50.00	0	#####	0	#####	0	#####	0	#####
African		1	12.50	0	#####	0	#####	0	#####	0	#####
Hispanic		3	37.50	0	#####	0	#####	0	#####	0	#####
Asian		0	0.00	0	#####	0	#####	0	#####	0	#####
Native American		0	0.00	0	#####	0	#####	0	#####	0	#####
Other		0	0.00	0	#####	0	#####	0	#####	0	#####
Total		8	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: May Year: 2014
Officer: Pankratz Badge: 264

Total Contacts			5
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	2	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month Year	May 2014
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Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	2	40.00	0	#####	0	#####	0	#####	0	#####
African	0	0.00	0	#####	0	#####	0	#####	0	#####
Hispanic	3	60.00	0	#####	0	#####	0	#####	0	#####
Asian	0	0.00	0	#####	0	#####	0	#####	0	#####
Native American	0	0.00	0	#####	0	#####	0	#####	0	#####
Other	0	0.00	0	#####	0	#####	0	#####	0	#####
Total	5	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: June Year: 2014

Officer: Pankratz Badge: 264

Total Contacts			5
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	3	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month
Year

June
2014

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	3	60.00	0	#####	0	#####	0	#####	0	#####
African	0	0.00	0	#####	0	#####	0	#####	0	#####
Hispanic	2	40.00	0	#####	0	#####	0	#####	0	#####
Asian	0	0.00	0	#####	0	#####	0	#####	0	#####
Native American	0	0.00	0	#####	0	#####	0	#####	0	#####
Other	0	0.00	0	#####	0	#####	0	#####	0	#####
Total	5	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: July Year: 2014
Officer: Pankratz Badge: 264

Total Contacts			6
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	5	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month Year	July 2014
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Race/ Ethnicity		Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
		N	%	N	%	N	%	N	%	N	%
Caucasian		5	83.33	0	#####	0	#####	0	#####	0	#####
African		0	0.00	0	#####	0	#####	0	#####	0	#####
Hispanic		1	16.67	0	#####	0	#####	0	#####	0	#####
Asian		0	0.00	0	#####	0	#####	0	#####	0	#####
Native American		0	0.00	0	#####	0	#####	0	#####	0	#####
Other		0	0.00	0	#####	0	#####	0	#####	0	#####
Total		6	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: August Year: 2014
 Officer: Pankratz Badge: 264

Total Contacts			12
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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29	2		4																					
30																								
31																								
Totals	6	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month Year	August 2014
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Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	6	50.00	0	#####	0	#####	0	#####	0	#####
African	0	0.00	0	#####	0	#####	0	#####	0	#####
Hispanic	6	50.00	0	#####	0	#####	0	#####	0	#####
Asian	0	0.00	0	#####	0	#####	0	#####	0	#####
Native American	0	0.00	0	#####	0	#####	0	#####	0	#####
Other	0	0.00	0	#####	0	#####	0	#####	0	#####
Total	12	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: September

Year: 2014

Officer: Pankratz

Badge: 264

Total Contacts

7

Total Searches

0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	1	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month	September
Year	2014

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	1	14.29	0	#####	0	#####	0	#####	0	#####
African	0	0.00	0	#####	0	#####	0	#####	0	#####
Hispanic	6	85.71	0	#####	0	#####	0	#####	0	#####
Asian	0	0.00	0	#####	0	#####	0	#####	0	#####
Native American	0	0.00	0	#####	0	#####	0	#####	0	#####
Other	0	0.00	0	#####	0	#####	0	#####	0	#####
Total	7	100.00	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: October Year: 2014
 Officer: Pankratz Badge: 264

Total Contacts			0
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month Year	October 2014
---------------	-----------------

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	0	#####	0	#####	0	#####	0	#####	0	#####
African	0	#####	0	#####	0	#####	0	#####	0	#####
Hispanic	0	#####	0	#####	0	#####	0	#####	0	#####
Asian	0	#####	0	#####	0	#####	0	#####	0	#####
Native American	0	#####	0	#####	0	#####	0	#####	0	#####
Other	0	#####	0	#####	0	#####	0	#####	0	#####
Total	0	#####	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: November Year: 2014
 Officer: Pankratz Badge: 264

Total Contacts			0
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month	November
Year	2014

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	0	#####	0	#####	0	#####	0	#####	0	#####
African	0	#####	0	#####	0	#####	0	#####	0	#####
Hispanic	0	#####	0	#####	0	#####	0	#####	0	#####
Asian	0	#####	0	#####	0	#####	0	#####	0	#####
Native American	0	#####	0	#####	0	#####	0	#####	0	#####
Other	0	#####	0	#####	0	#####	0	#####	0	#####
Total	0	#####	0	#####	0	#####	0	#####	0	#####

Racial Profiling Totals

Month: December Year: 2014

Officer: Pankratz Badge: 264

Total Contacts			0
Total Searches			0

Date	Contacts						Caucasian			African			Hispanic			Asian			Nat Amer			Other		
	Cauc	African	Hispan	Asian	Nat Am	Other	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus	Con	PC	Cus
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Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cauc	African	Hispan	Asian	Nat Am	Other	Caucasian			African			Hispanic			Asian			Nat Amer			Other		

Constable Pct 4 Monthly Racial Profiling Totals

Monthly Racial Profiling Totals

Month	December
Year	2014

Race/ Ethnicity	Contacts		Searches		Consensual Searches		PC for Search		Custody Arrest	
	N	%	N	%	N	%	N	%	N	%
Caucasian	0	#####	0	#####	0	#####	0	#####	0	#####
African	0	#####	0	#####	0	#####	0	#####	0	#####
Hispanic	0	#####	0	#####	0	#####	0	#####	0	#####
Asian	0	#####	0	#####	0	#####	0	#####	0	#####
Native American	0	#####	0	#####	0	#####	0	#####	0	#####
Other	0	#####	0	#####	0	#####	0	#####	0	#####
Total	0	#####	0	#####	0	#####	0	#####	0	#####



The Texas Commission on Law Enforcement

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TCOLE 2014 RACIAL PROFILING AGENCY REPORT WIZARD FOR TIER 1

Department Name: KENDALL CO. CONST. PCT. 4

Agency Number: 259104

Step 4: Please fill out all boxes. If zero, use 0. The total on lines 4, 11, 14 and 17 must be equal. The total on line 20 must equal line 15.

KENDALL CO. CONST. PCT. 4 Motor Vehicle Racial Profiling Information

Number of motor vehicle stops:

1. 87 citation only
2. arrest only
3. both

4. 87 Total (lines 4, 11, 14 and 17 must be equal)

Race or Ethnicity:

5. 2 African
6. Asian
7. 55 Caucasian
8. 30 Hispanic
9. Middle Eastern
10. Native American

11. 87 Total (lines 4, 11, 14 and 17 must be equal)

Race or Ethnicity known prior to stop?

12. Yes
13. 87 No

14. 87 Total (lines 4, 11, 14 and 17 must be equal)

Search conducted?

15. Yes
16. 87 No

17. 87 Total (lines 4, 11, 14 and 17 must be equal)

Was search consented?

18. Yes
19. No

20. 0 Total (must equal line 15)

Continue to final page

Cancel and Return to Main Menu

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Resolution in support of Hyperbaric Oxygen Therapy

REQUESTED BY: Gene Sparks, Veterans Service Officer

PHONE #/EXT: 336 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action concerning a Resolution in Support of Making Hyperbaric Oxygen Therapy available to Texas Veterans.

STATE OF TEXAS

KENDALL COUNTY

**Resolution in Support of
Hyperbaric Oxygen Therapy
For Traumatic Brain Injury and Post Traumatic Stress Disorder**

WHEREAS, the "signature wounds" of Iraq and Afghanistan are Traumatic Brain Injury (TBI) and Post Traumatic Stress Disorder (PTSD) and are significant health issues for Texas veterans returning from service in Iraq and Afghanistan (Operation Enduring Freedom, Operation Iraqi Freedom, and Operation New Dawn); and

WHEREAS, the effects of these conditions are usually long lasting and often life threatening (frequently suicide), and currently there are no definitive medical treatments for TBI and the treatments being provided today are only palliative drugs and/or counseling; and

WHEREAS, several well-documented, more curative therapies are available, including Hyperbaric Oxygen Therapy (HBOT), that offer additional, alternative, curative ways to restore the lives and minds of affected Texas veterans; and

WHEREAS, numerous studies have demonstrated that the untreated, lingering effects of these injuries adversely impact the lives of returned Texas veterans, resulting frequently in destroyed families, drug and alcohol use, unemployment, mental illness, incarceration, and homelessness; and

WHEREAS, these results show up in society and communities as increased unemployment rates, public health care treatment costs, mental illness costs, alcohol and drug treatment costs, family breakups, and disrupted lives; and

WHEREAS, neither the Veterans Administration (VA), Military Medicine, nor Medicare will reimburse Medical Practitioners for their efforts to help these Texas veterans;

NOW, THEREFORE, BE IT RESOLVED, that Kendall County strongly urges the Texas State Government to provide appropriate funding and focus to provide results-orientated, evidence-based, proven treatment, including Hyperbaric Oxygen Therapy, for returning Texas veterans that suffer the residual, after-effects of TBI and PTSD.

SIGNED THIS THE 23rd DAY OF FEBRUARY 2015

Darrel L. Lux, County Judge

Mike Fincke, Commissioner Precinct 1

Richard W. Elkins, Commissioner Precinct 2

Tommy Pfeiffer, Commissioner Precinct 3

Royce Steubing, Commissioner Precinct 4

ATTEST: _____
Darlene Herrin, County Clerk

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Office Assignments

REQUESTED BY: Darrel L. Lux, County Judge

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM:

Consideration and action concerning office assignments.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2/23/2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Road Report

REQUESTED BY: Ricky Pfeiffer, Road Superintendent

(Please print your name and title)

PHONE NUMBER/EXTENSION: 656

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Present summary of activities by Road & Bridge department during January 2015 to
Commissioner's Court.



Kendall County Road & Bridge Monthly Report January 2015

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	0					
Miscellaneous						
EQUESTRIAN DR	237		Training	Dig test training.	RD-1165-15	1/29/15
Total WO's For Pct 0		1				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Brush						
SCENIC LOOP RD	5	@ .6 miles from Co Maint sign.	Right-of-Way Clearing	Dead hackberry limb down.	RD-1044-15	1/16/15
SCENIC LOOP RD		@ .6 miles.	Right-of-Way Clearing	Cut down hackberry trunks, load on truck,	RD-1056-15	1/20/15
SPRING HILL DR		@ .2 to .3 miles.	Right-of-Way Clearing	Remove split limbs of china berry and trim.	RD-1057-15	1/20/15
Cleaning and Debris						
SCENIC LOOP RD		@ .6-.9 miles.	Litter	Pick up toilet	RD-1014-15	1/7/15
Maintenance						
UPPER BALCONES RD	115		Ditch Maintenance	Repair ditch for pooling	RD-1021-15	1/12/15
UPPER BALCONES RD	115		Ditch Maintenance	Repair ditch to keep water from pooling.	RD-1024-15	1/13/15
Miscellaneous						
E SAN ANTONIO ST	201	Court House	Training	UHC know your numbers health assesment	RD-1026-15	1/13/15
UPPER BALCONES RD	115		Labor Various	Haul 151Blade and 58 roller to Upper Balconies.	RD-1019-15	1/12/15
New Construction						
SCENIC LOOP RD		@ .8 miles.	Drainage Structure Work	Shave black base over pipes & level patch.	RD-1052-15	1/16/15
SCENIC LOOP RD		@ 1.2 miles.	Pave	Level up patch over new culverts.	RD-1082-15	1/16/15
SCENIC LOOP RD		@ 1.2 miles.	Drainage Structure Work	Dress area around culverts on down stream side.	RD-1083-15	1/20/15
SCENIC LOOP RD		@ 1.2 miles.	Drainage Structure Work	Backfill and clean down stream of pipes.	RD-1084-15	1/21/15
Signs						
ALTA DR	219	Fabricate at shop	Fabricate	Fabricate 911 Address plate	SI-1035-15	1/16/15
JOHNS RD	10017	Performed at shop.	Fabricate	Fabricate 911 address plate.	SI-1055-15	1/22/15
JOHNS RD	10017	Performed at shop.	Fabricate	Fabricate 911 address plate.	SI-1056-15	1/23/15
PRESTON TRL	249	Performed at shop.	Fabricate	Fabricate 911 address plate	SI-1003-15	1/5/15
SCENIC LOOP RD		@ 1.5 miles	Replace Sign	W F W O R changed to Road may flood	SI-1019-15	1/14/15
SCENIC LOOP RD		@ 1.5 miles	Remove	barricades not needed	SI-1020-15	1/14/15
SCENIC LOOP RD		@ .93 miles	Replace Sign	W F W O R changed to road may flood	SI-1021-15	1/14/15
SCENIC LOOP RD		@ .8 miles	Replace Sign	W F W O R changed to road may flood	SI-1022-15	1/14/15
SCENIC LOOP RD	29	Performed at shop.	Fabricate	Fabricate 911 address plate.	SI-1057-15	1/23/15
VALLERIE LN		@ .15 miles	Replace	Replace two delineators	SI-1023-15	1/14/15
Traffic Related						
SCENIC LOOP RD		Work performed at shop.	Traffic Management	Unload and disassemble signs. place on rack.	SI-1050-15	1/5/15
Total WO's For Pct 1		23				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Brush						
CASCADE CAVERNS RD		@ 1.0 mile	Right-of-Way Clearing	Remove dead hackberry tree.	RD-1050-15	1/16/15
HILLVIEW LP		@ .82 miles.	Right-of-Way Clearing	Remove dead spanish oak.	RD-1120-15	1/30/15
OAK RIDGE RD		@ 0.0 to .2 miles.	Right-of-Way Clearing	Cut brush encroaching roadway.	RD-1103-15	1/29/15
Maintenance						
PRADO XING	386		Ditch Maintenance	Move roller from Upper Balconies to Prado cross.	RD-1042-15	1/15/15
PRADO XING	386		Ditch Maintenance	Shoot grade set job.	RD-1053-15	1/16/15
PRADO XING	386		Ditch Maintenance	Backfill wash out along ditch line.	RD-1089-15	1/26/15
PRADO XING	407		Ditch Maintenance	Work ditchline washout.	RD-1091-15	1/27/15
PRADO XING	407		Ditch Maintenance	Repair drainage ditch.	RD-1109-15	1/28/15
PRADO XING	407		Ditch Maintenance	Drainage ditch repair.	RD-1116-15	1/29/15
Miscellaneous						
OLD FREDERICKSBURG RD		@ 1.4 miles.	Roadway Inspection	Place barricades @1.4 Old Fredericksburg Rd.	RD-1087-15	1/22/15
Non Road and Bridge						
CHARGER BLVD	202	County brush site	Chipping	Chipping brush	RD-1001-15	1/5/15
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush	RD-1048-15	1/20/15
PRADO XING	409		Labor Various	Cap off sprinkler line.	RD-1108-15	1/28/15
Signs						
AMMANN RD		.09 miles	Animal Remains	Put lime on deer	SI-1014-15	1/8/15
AMMANN RD		@ 1.3	Animal Remains	Put lime on deer	SI-1015-15	1/8/15
AMMANN RD		@ 1.8 miles	Animal Remains	Put lime on deer	SI-1016-15	1/8/15
AMMANN RD		@ 2.4 miles	Animal Remains	Put lime on deer	SI-1017-15	1/8/15
BRANDT RD	40		Fabricate	fabricate at shop	SI-1018-15	1/9/15
CASCADE CAVERNS RD		@ 1.1 miles	Replace Sign	6 cheverons	SI-1029-15	1/14/15
CASCADE CAVERNS RD		@ .48 miles	Animal Remains	Dead deer	SI-1032-15	1/15/15
CASCADE CAVERNS RD		@ .52 miles	Animal Remains	Dead deer	SI-1033-15	1/15/15
DREW LN	25	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1062-15	1/23/15
KREUTZBERG RD		@ 4.0 miles.	Repair Sign Support	Delineator repair.	SI-1065-15	1/26/15
LOS INDIOS RANCH RD		@ .42 miles.	Mailbox loop	Replace 3 mailbox loops.	SI-1063-15	1/26/15
OLD FREDERICKSBURG RD		@ .8 miles	Animal Remains	Dead deer	SI-1034-15	1/15/15
OLD FREDERICKSBURG RD		@ .75 miles.	Replace Sign	Relpace knocked down chevrons.	SI-1064-15	1/26/15
PRADO XING		@ .1 miles.	Trim Brush	Brush in culvert.	SI-1066-15	1/29/15
RANCH DR		@ .3 miles	Replace Sign	Cheveron	SI-1030-15	1/14/15
RANCH DR		@ .05 miles	Remove	Barricades	SI-1031-15	1/14/15
RIVER MOUNTAIN DR		@ .1 miles.	Repair Sign	Missing top nut.	SI-1067-15	1/29/15
WHITE OAK TRL	305		Fabricate	Fabricate 911 address plate.	SI-1012-15	1/7/15

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total WO's For Pct 2		31				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Cleaning and Debris						
BLUESTEM LN		@ .11 to .15 miles.	Sweeping	Sweep road surface	RD-1114-15	1/28/15
SUMMIT TRL		@ .0 to .96 miles.	Sweeping	Sweep all of the intersections and road.	RD-1112-15	1/28/15
TEXAS CEDAR TRL		@ .11 to .13 miles.	Sweeping	Sweep road surface.	RD-1111-15	1/28/15
WALNUT GROVE RD		@ 1.2 miles @ Apache	Animal Remains	Remove dead deer.	RD-1029-15	1/13/15
Maintenance						
CRABAPPLE RD		@ 2.2 to 2.3 miles.	Right-of-Way Clearing	Pick up rocks.	RD-1030-15	1/13/15
EDGE FALLS RD		@ 3.0 miles.	Debris Removal	Pick up debris from road.	RD-1076-15	1/26/15
EDGE FALLS RD		@ 3.0 miles.	Debris Removal	Pick up debris from road.	RD-1077-15	1/26/15
GRAND VALLEY VIEW DR	110		Debris Removal	Pick up trash and 8 tires of various sizes.	RD-1118-15	1/30/15
Miscellaneous						
CYPRESS LN	211		Labor Various	Haul Gradall to yard	RD-1018-15	1/9/15
CYPRESS LN	122		Labor Various	Clean loose materials & add material to shoulder.	RD-1022-15	1/12/15
CYPRESS LN		@ .33 miles.	Labor Various	Return display sign to EMS. From shop.	SI-1054-15	1/8/15
New Construction						
CYPRESS LN		@ .45 miles	Drainage Structure Work	Haul materials and equipment.	RD-1004-15	1/5/15
CYPRESS LN	211	@ .45 miles	Drainage Structure Work	Haul materials From Scenic Ip to Cypress Ln.	RD-1005-15	1/6/15
CYPRESS LN	211		Drainage Structure Work	Install culvert pipe	RD-1011-15	1/7/15
CYPRESS LN	122		Drainage Structure Work	Clean up job site, patch asphalt on road.	RD-1025-15	1/13/15
Signs						
BUNTLIN DR	106	Shop	Fabricate	Fabricated new 911 address sign.	SI-1001-15	1/5/15
CONCHO ST	114	Shop	Fabricate	Fabricated new 911 address sign.	SI-1002-15	1/5/15
CYPRESS LN		@ .03 miles	Install	Install temp road closed signs	SI-1008-15	1/7/15
CYPRESS LN		@ .03 miles	Install	Road closed to through traffic	SI-1011-15	1/7/15
NOLLKAMPER RD		@ .19 miles	Install	Install delineator kit	SI-1009-15	1/7/15
NOLLKAMPER RD		@ .59 miles	Replace Sign	Maintainance ends sign	SI-1010-15	1/7/15
RIVER RANCH RD		@ 1.6 miles.	Trim Brush	T intersection sign visibility issue.	SI-1068-15	1/29/15
WATERSTONE PKWY	824	Shop	Fabricate	Fabricated new 911 address sign.	SI-1000-15	1/5/15
Traffic Related						
CYPRESS LN		@ .3 miles.	Traffic Management	Transport and set up message board	SI-1051-15	1/5/15
Total WO's For Pct 3		24				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Brush						
BROADWAY		@ .0 to .09	Right-of-Way Clearing	Cut limbs and brush on ROW	RD-1008-15	1/6/15
BROADWAY		@ 0 - .2 miles.	Right-of-Way Clearing	Trim brush out of ROW	RD-1012-15	1/7/15
COUNTRY LN		@ .0 to .1 miles.	Right-of-Way Clearing	Remove dead hackberry trees, trim limbs.	RD-1047-15	1/21/15
FLAT ROCK CREEK RD		@ 2.1 miles.	Right-of-Way Clearing	Remove brush and dead elm trees	RD-1016-15	1/8/15
FLAT ROCK CREEK RD		@ 2 to 2.1 miles.	Right-of-Way Clearing	Remove brush at creek and ROW	RD-1017-15	1/9/15
FLAT ROCK CREEK RD		@ 2.8 to 3.0 miles.	Right-of-Way Clearing	Cut brush along fence for visibility issue.	RD-1023-15	1/12/15
FLAT ROCK CREEK RD		@ 2.2 miles.	Right-of-Way Clearing	Trim limbs remove dead tree.	RD-1027-15	1/13/15
FLAT ROCK CREEK RD		@ 3 to 3.1 miles.	Right-of-Way Clearing	Remove 5 dead trees, cut ROW for visibility.	RD-1036-15	1/14/15
FLAT ROCK CREEK RD		@3.2 to 3.3 miles	Right-of-Way Clearing	Trim brush and remove 4 trees	RD-1000-15	1/15/15
FLAT ROCK CREEK RD			Right-of-Way Clearing	Cut dead oaks, trim brush in ROW for visibility.	RD-1074-15	1/26/15
FLAT ROCK CREEK RD		@ 3.3 to 3.5 miles.	Right-of-Way Clearing	Remove dead oak trees, trim low limbs.	RD-1079-15	1/27/15
FLAT ROCK CREEK RD		@ 3.5 to 3.66 miles.	Right-of-Way Clearing	Remove dead trees. Cut brush for visibility.	RD-1093-15	1/28/15
OAKRIDGE DR		@ .4 miles.	Right-of-Way Clearing	Remove two dead oaks.	RD-1119-15	1/30/15
TOWER RD		@ .2 to 1.1	Right-of-Way Clearing	Trim limbs back off roadway.	RD-1003-15	1/5/15
UPPER SISTERDALE RD		@ 1.2 miles.	Right-of-Way Clearing	Take down dead oak trees.	RD-1092-15	1/28/15
Cleaning and Debris						
LINDNER BR		@ 0.0 to .01	Sweeping	Sweep loose gravel off road.	RD-1110-15	1/28/15
LOOP 1087		@ .15 to .31 miles.	Cleaning	Put absorbent on diesel spill.	RD-1117-15	1/30/15
OLD COMFORT RD	3		Sweeping	Sweep driveway. At R&B.	RD-1115-15	1/28/15
TEN WEST DR		From address 115 to 121.	Sweeping	Sweep roadway.	RD-1113-15	1/28/15
Contractor Work						
		Joshua Creek Reserve Park.	Cracked Asphalt repair by Contractor	Seal cracks in dam road at park.	RD-1141-15	1/30/15
Maintenance						
CRAVEY RD		@ 1.1 miles.	Ditch Maintenance	Clean out ditch line.	RD-1102-15	1/29/15
CRAVEY RD		@ 1.1 miles.	Ditch Maintenance	Clean out ditch line.	RD-1098-15	1/29/15
CRAVEY RD		@ .8 miles.	Ditch Maintenance	Place rap in washed out ditch.	RD-1121-15	1/30/15
CRAVEY RD		@ .1 to .7 miles.	Ditch Maintenance	Clean ditches.	RD-1122-15	1/30/15
FLAT ROCK CREEK RD	324		Ditch Maintenance	Stack bar rap around culvert end.	RD-1142-15	1/30/15
GREEN CEDAR RD	30		Ditch Maintenance	Clean culvert pipe and lower ditch.	RD-1072-15	1/23/15
HIGH ST		@ 1.33 to 1.30 miles.	Road Surface	Clean side of road against curb.	RD-1031-15	1/14/15
HIGH ST		@ 1.1 miles.	Road Surface	Widen shoulder of road.	RD-1037-15	1/15/15
HIGH STREET RD		@ .2 to .5 miles.	Road Surface	Work on shoulder drop offs	RD-1015-15	1/8/15
HIGH STREET RD		@ .4 to .9 miles.	Road Surface	Work on shoulder drop offs	RD-1020-15	1/12/15
HIGH STREET RD		@ .9 to 1.1 miles.	Road Surface	Put dirt along shoulder drop offs.	RD-1028-15	1/13/15

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
HIGH STREET RD	46		Road Surface	Mail box approach.	RD-1034-15	1/14/15
HIGH STREET RD		@ .7 miles.	Road Surface	Dig out soft spot in the road.	RD-1035-15	1/14/15
HIGH STREET RD		@ .01 miles.	Ditch Maintenance	Clean ditch	RD-1038-15	1/15/15
HIGH STREET RD	46		Mailbox or Driveway	Level up with Econo pave.	RD-1039-15	1/15/15
HIGH STREET RD		@ .07 miles.	Road Surface	Level up with Econo pave.	RD-1040-15	1/15/15
HOLIDAY RD		@ 1.7 miles.	Road Surface	Dug up soft spot in road.	RD-1054-15	1/16/15
HOLIDAY RD		@ 1.4 miles.	Road Surface	Dug up soft spot in road.	RD-1055-15	1/20/15
HOLIDAY RD		@ 4.2 miles.	Road Surface	Clean dirt out of dip in road.	RD-1073-15	1/23/15
JUNGFRU HILL RD		@ .07 to 1.1 miles.	Road Surface	Clean up loose gravel	RD-1033-15	1/14/15
LINDNER BR		@ .0 to .1 miles.	Road Surface	Clean mud off road.	RD-1046-15	1/22/15
OAK ACRES LN	160		Road Surface	Repair soft spot.	RD-1086-15	1/21/15
RIVER OAKS RD		@ .0 to .6 miles	Road Surface	level up shoulder	RD-1009-15	1/6/15
RIVER OAKS RD		@ .6-.9 miles.	Road Surface	Shoulder drop off repair	RD-1013-15	1/7/15
VALLEY VIEW	120		Road Surface	Repair driveway and add base.	RD-1088-15	1/23/15
WARING WELFARE RD		@ .2 miles.	Ditch Maintenance	Clean shoulder and ditch line.	RD-1095-15	1/28/15
WARING WELFARE RD	101		Road Surface	Dig out soft spot.	RD-1096-15	1/28/15
WARING WELFARE RD		@ 3.85 miles.	Road Surface	Road level up.	RD-1099-15	1/29/15
WARING WELFARE RD		@ 4.1 miles.	Road Surface	Road level up.	RD-1100-15	1/29/15
WARING WELFARE RD	101		Road Surface	Road level up.	RD-1101-15	1/29/15
ZOELLER LN	405		Road Surface	Work on mailbox approach.	RD-1051-15	1/16/15
ZOELLER LN		@ 3.1 to 4.1 miles.	Road Surface	Repair soft spot in road.	RD-1071-15	1/21/15
ZOELLER LN		@ 3.3 to 3.0 miles.	Road Surface	Repair soft spot in road.	RD-1075-15	1/26/15
ZOELLER LN		@ 2.5 miles.	Road Surface	Dig out soft spot and repair road.	RD-1078-15	1/27/15
Miscellaneous						
IH 10	39336		Labor Various	Dig dirt out of TxDOT recycled base pile.	RD-1032-15	1/14/15
IH 10	39336		Labor Various	Move dirt out of recycled base pile.	RD-1041-15	1/15/15
MARQUARDT RD		@ 3.1 miles.	Data Collection	Talk to officer about mobile home on side of ROW.	RD-1094-15	1/28/15
WARING WELFARE RD	513		Roadway Inspection	Locate mailbox position	RD-1049-15	1/16/15
Non Road and Bridge						
AVENUE E		Old school house.	Labor Various	Dig ditch for water line	RD-1043-15	1/15/15
COMMERCE AVE	122	Community garden.	Labor Various	Shoot grade at community garden.	RD-1081-15	1/13/15
COMMERCE AVE	122	Community garden.	Labor Various	Shoot grade and repair water leak.	RD-1090-15	1/27/15
FM 289	702		Labor Various	Shoot grade @ 4-H building.	RD-1106-15	1/16/15
FM 289	702		Labor Various	Haul materials to park.	RD-1143-15	1/30/15
HIGH ST	5		Labor Various	Assist in removing deceased body from house,	RD-1097-15	1/29/15
SPANISH PASS RD	44	Recycling Center	Labor Various	Haul recycle to San Marcos	RD-1107-15	1/27/15

Road Structures

Route	Address	Location	Activity	Details	W.O. No	Date
Road Structures						
ALLEN RD		@ .01 to .03 miles. At 289.	Guard Rail Work	Unbolt and remove guard rail pieces.	SI-1052-15	1/5/15
ALLEN RD		@ .01 to .03 miles. At 289.	Guard Rail Work	Pull broken post, haul damaged rail to yard.	SI-1053-15	1/7/15
ALLEN RD		@ .01 to .05 miles.	Guard Rail Work	Replace guardrail and posts.	SI-1081-15	1/30/15
Signs						
ALLEN RD		@ .01-.1	Install	Guardrail damage ahead sign	SI-1004-15	1/5/15
ALLEN RD		@ .02	Install	Chevrons (6)	SI-1005-15	1/7/15
ALLEN RD		@ .02	Brush Removal	R.O.W.	SI-1006-15	1/7/15
ALLEN RD		@ .32 miles	Replace Sign	1 Delineator kit	SI-1038-15	1/16/15
CRAVEY RD		@ .01	Fabricate and install	Cravey road street name	SI-1007-15	1/7/15
CRAVEY RD	43	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1071-15	1/28/15
GILES RANCH RD	241	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1082-15	1/30/15
HIGH STREET RD	36	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1083-15	1/30/15
JENNIFER DR	114	Fabricate at shop.	Fabricate	Fabricate 911 Address plate	SI-1039-15	1/20/15
LITTLE JOSHUA CREEK RD		@ .2 miles	Install	Loose livestock sign needed	SI-1024-15	1/14/15
LITTLE JOSHUA CREEK RD		@ .23 miles	Install	Loose livestock sign needed	SI-1025-15	1/14/15
LITTLE JOSHUA CREEK RD		@ .6 miles	Install	2 - 6' delineator kits	SI-1026-15	1/14/15
LITTLE JOSHUA CREEK RD		@ .01 miles	Replace Sign	W F W O R relpaced with road may flood	SI-1047-15	1/20/15
LITTLE JOSHUA CREEK RD		@ 1.9 miles	Replace Sign	W F W O R relpaced with road may flood	SI-1048-15	1/20/15
LITTLE JOSHUA CREEK RD		@ 1.9 miles	Replace Sign	W F W O R relpaced with road may flood	SI-1049-15	1/20/15
LITTLE JOSHUA CREEK RD		@ .8 miles	Install	Loose livestock sign	SI-1043-15	1/20/15
LITTLE JOSHUA CREEK RD		@ 1.5 miles	Install	Loose livestock sign	SI-1044-15	1/20/15
LITTLE JOSHUA CREEK RD		@ 1.7 miles	Install	Loose livestock sign	SI-1045-15	1/20/15
MULBERRY LN		@ .1 miles	Trim Brush	Trim brush for visibility	SI-1040-15	1/20/15
OLD COMFORT RD	3	Shop	Fabricate/Modify	Make new cones for Maintenance Dept.	SI-1028-15	1/14/15
OLD COMFORT RD	3	Fabricate at shop	Fabricate/Modify	Identify yard materials and make signs	SI-1036-15	1/16/15
POEHNERT RD		@ 1 miles	Delineator Repair	Install delieator kit	SI-1046-15	1/20/15
RIVER BEND RD		@ 1.9 miles.	Replace Sign	Replace knocked over and missing sign.	SI-1072-15	1/29/15
ROOSEVELT		@ .01 miles	Labor Various	Straighten delineator	SI-1037-15	1/16/15
SABINE RD		@ 1.0 miles	Delineator Repair	Repair two delineators.	SI-1013-15	1/8/15
WARING WELFARE RD		@ 4.5 miles.	Delineator Repair	5 - 6' delineator kits	SI-1027-15	1/14/15
WARING WELFARE RD		@ .8 miles	Replace Sign	W F W O R changed to road may flood	SI-1041-15	1/20/15
WARING WELFARE RD		@ 1.3 miles	Replace Sign	W F W O R changed to road may flood	SI-1042-15	1/20/15
WARING WELFARE RD		@ 3.8 miles.	Replace Sign	Replace WFWOR to Road may flood.	SI-1069-15	1/29/15
WARING WELFARE RD		@ .2 miles.	Replace	Replace delineator.	SI-1070-15	1/29/15
ZOELLER LN		@ .1 miles.	Trim Brush	Trim brush for visibility of sign.	SI-1073-15	1/29/15
Striping						
VARIOUS RD		Blaschke, Hein, Schmidt, Ernst.	Striping	Check on contractor show layouts.	RD-1010-15	1/7/15

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total WO's For Pct		4	100			

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct COB						
Non Road and Bridge						
CHARGER BLVD	202		Chipping	Grinding brush.	RD-1085-15	1/21/15
Total WO's For Pct COB		1				

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		180				

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Service Provider Agreement – Credit Card Processing

REQUESTED BY: Darlene Herrin, County Clerk

PHONE #/EXT: 260 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action concerning the approval of the Service Provider Agreement for Credit/Debit Card Processing through Certified Payments.

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda: 02-23-2015
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Service Provider Agreement – Credit Card Processing

REQUESTED BY: Susan Jackson, District Clerk

PHONE #/EXT: 260 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action concerning the approval of the Service Provider Agreement for Credit/Debit Card Processing through Certified Payments.
